



DOCUMENT FOR

User Manual – Procurement Cloud

Supplier Portal Process

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Prepared by	Vignesh Sekar
Reviewed by	Ramthilak Ramamoorthy
Approved by	Midhun Madhav

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1. ACCESS ORACLE SUPPLIER PORTAL APPLICATION

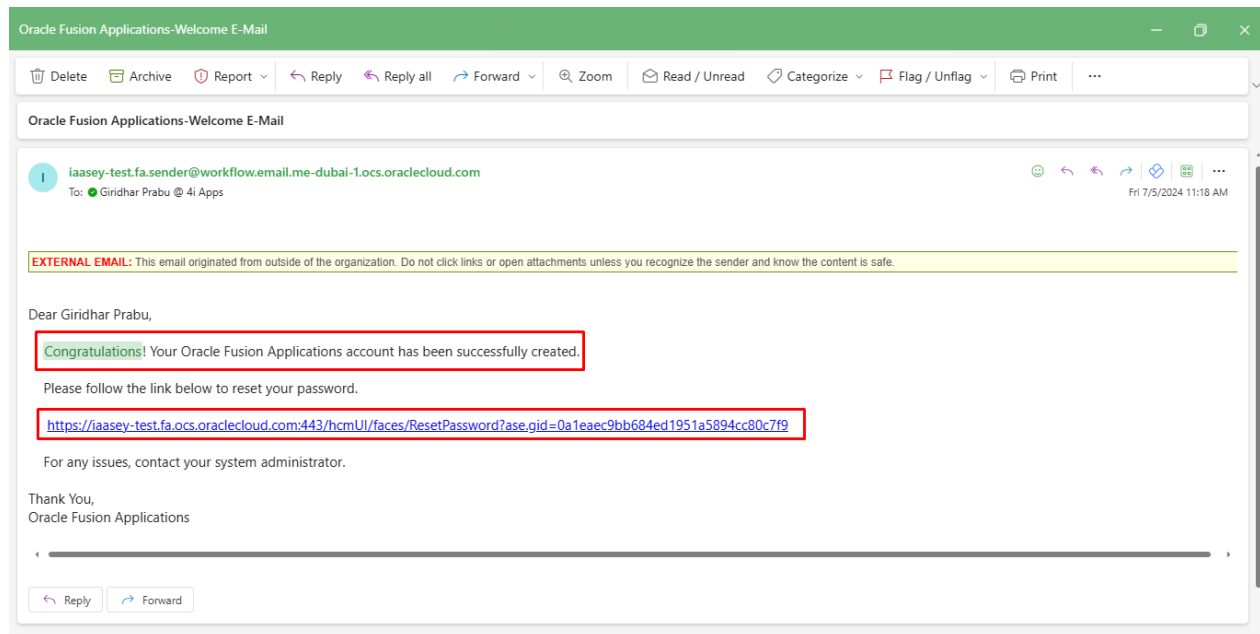
This User manual explains the process of how to access the Oracle Fusion Supplier Portal Application once User account generated from Tadweer Organization.

Audience: Supplier User

Purpose: This job aid provides the steps to Access the Fusion Application

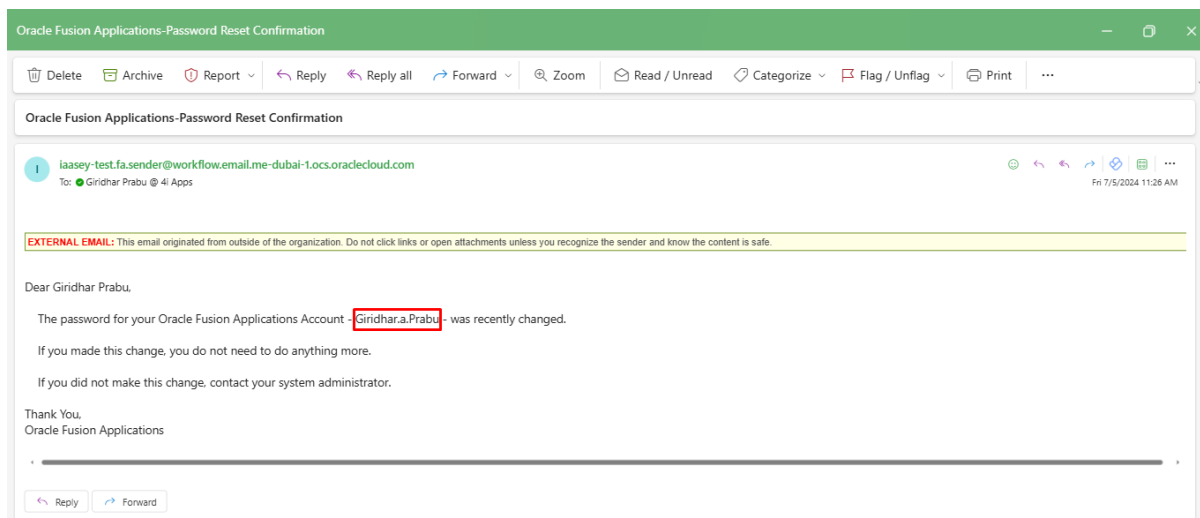
1.1 ACCESS ORACLE SUPPLIER PORTAL APPLICATION

Step	Action
1.	Once the user account is generated, the Supplier user will receive the below Welcome E-Mail Notification with reset Password link. Click the Link to reset the password

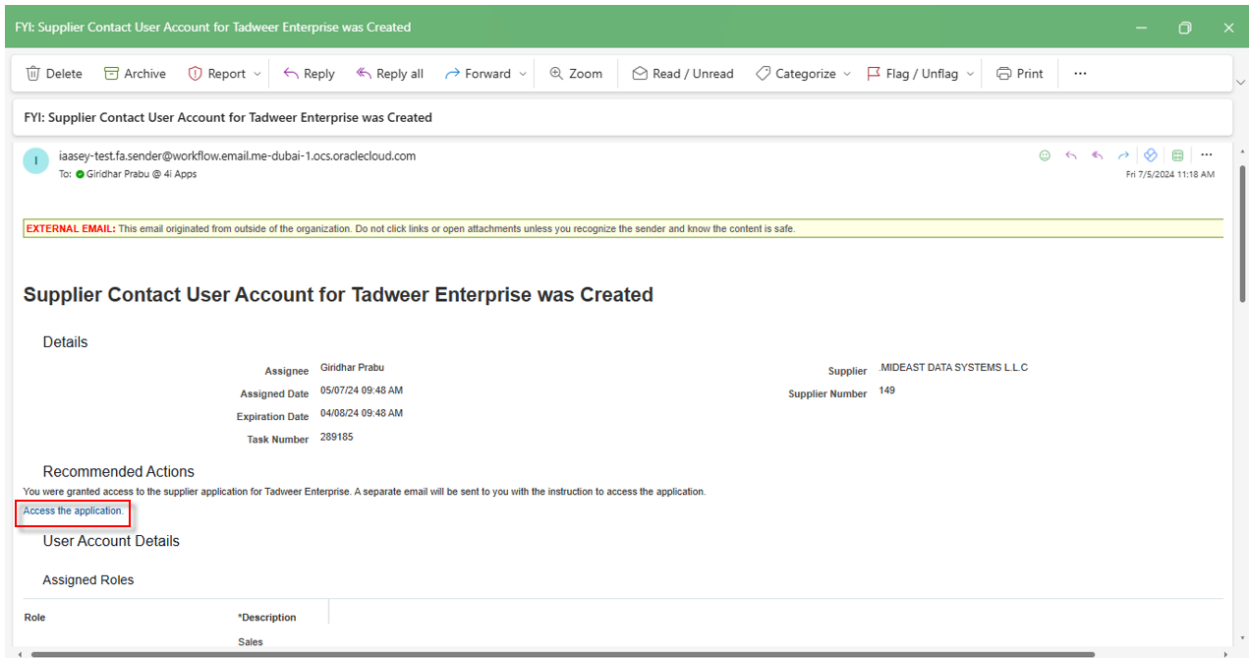


Step	Action
2.	Enter the Password and Click Submit

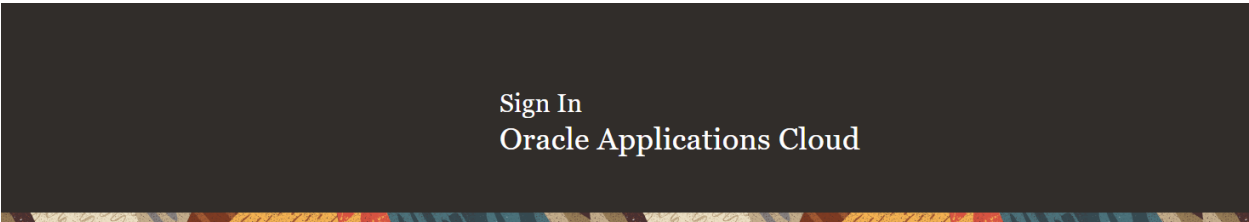
Step	Action
3.	After reset the password, reset confirmation email will receive along with username as mentioned below.



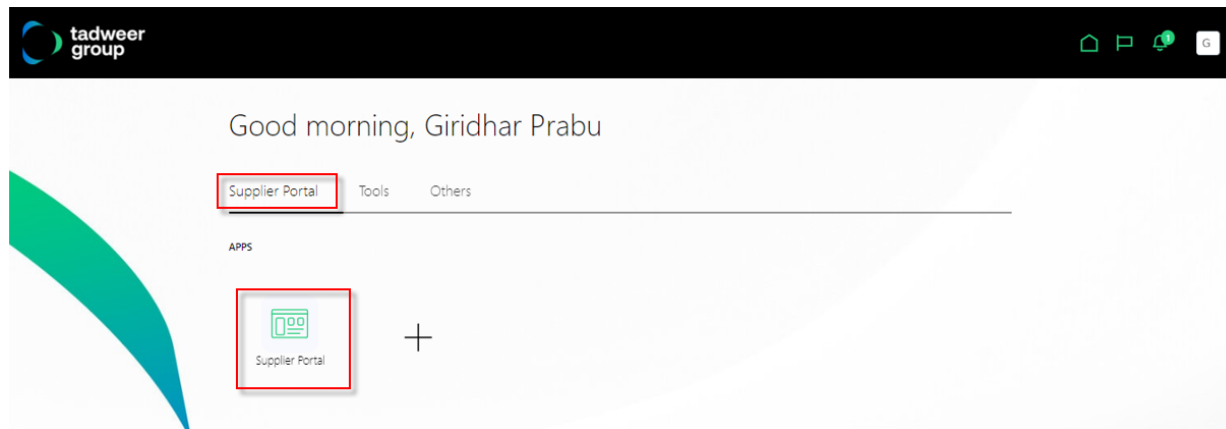
Step	
4.	One more email will be received after the User account creation with the “Access the application” link. Click “ Access the application ” link.



Step	Action
5.	Enter the Username & Password and Click “ Sign In ”



Step	Action
6.	From the Home screen Navigate to Supplier Portal → Supplier Portal for accessing the supplier portal dashboard.



2. ACCEPT OR DECLINE TENDER INVITATION

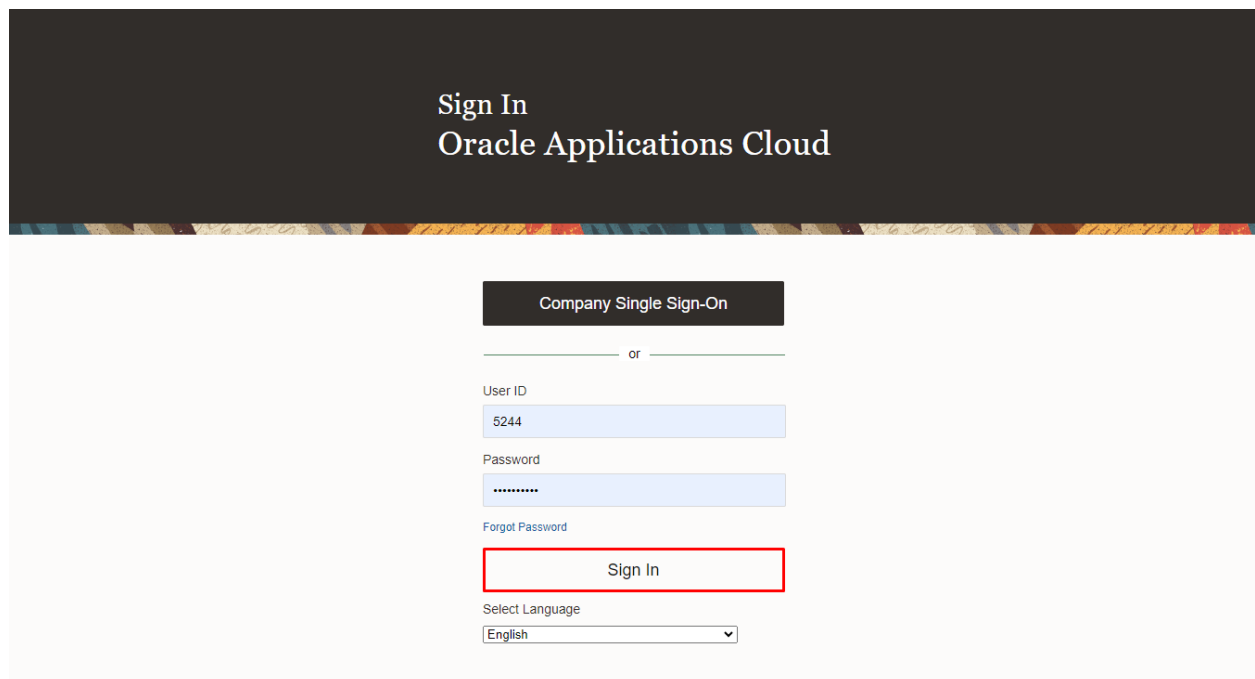
This User manual explains the process of how the Supplier users will receive the Tender Invitation notification and explains how the Supplier users will Acknowledge their Participation by accept or declining the Invitation.

Audience: Supplier Bidder.

Purpose: This job aid provides the steps to Acknowledge the Suppliers participation in the Tender.

2.1 ACCEPT OR DECLINE TENDER INVITATION PROCESS

Step	Action
1.	Login to the Supplier Portal by entering the supplier user credentials & click on Sign In .



Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

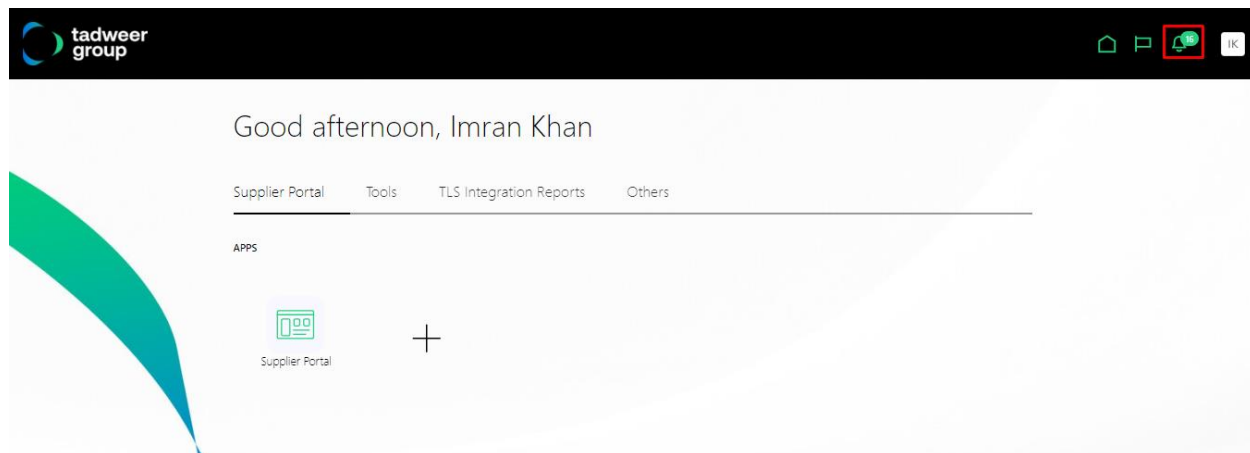
Password

[Forgot Password](#)

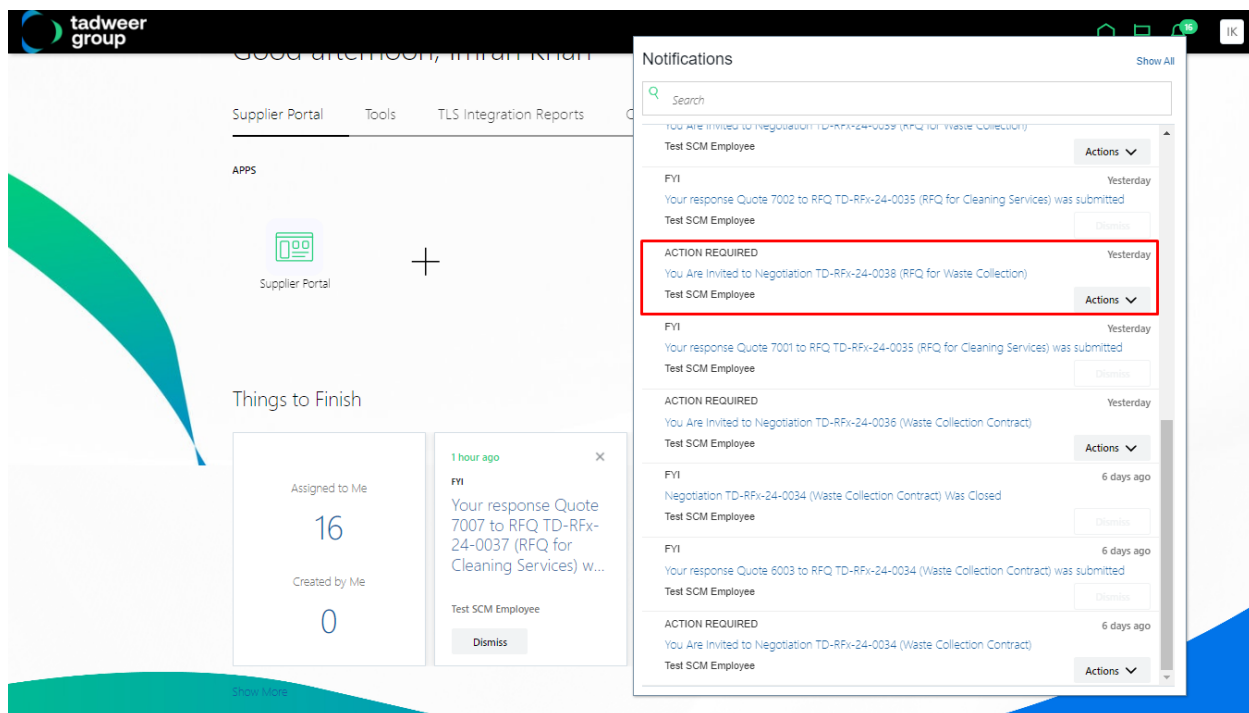
Sign In

Select Language
English

Step	Action
2.	Click on the Notification icon in the springboard.



Step	Action
3.	Click over the notification received for Invited to Negotiation .



Step	
4.	From the popup page the Supplier can review all the details provided for the Negotiation.
5.	The supplier can either Accept Invitation or Decline Invitation from the FYI Notification.

You Are Invited to Negotiation TD-RFx-24-0038 (RFQ for Waste Collection)
Actions
Accept Invitation
Decline Invitation

Negotiation Invitation
RFQ for Waste Collection
Tadweer Enterprise
From Test SCM Employee
RFQ [TD-RFx-24-0038](#)
Opens 02/07/24 03:46 PM
Closes 09/07/24 03:39 PM

Supplier 4i Apps Solutions Pvt.Ltd
Supplier Site Head Office
Supplier Contact Imran Khan
Acknowledge By 03/07/24 03:46 PM

You are receiving this notification from company Tadweer Enterprise because you are identified as a potential supplier for our organization. We are requesting proposals based on the requirements found in the attached file.

Within this file you will also find detailed instructions including information such as submission procedures, time frames, and evaluation criteria. Your participation is optional, and your response will be electronically processed through our procurement application.

If you do not want to receive future notifications, or would like us to redirect this message to another person in your organization, write to us at this e-mail address:
4idocusign4@gmail.com.

Thank you,
Test SCM Employee

Step	Action
6.	Close the Page by clicking on the “X” Button.
7.	Other than bell notification, we can also navigate to Supplier portal and query the transaction to acknowledge the participation.

You Are Invited to Negotiation TD-RFx-24-0038 (RFQ for Waste Collection) - Google Chrome

iaasey-test.fa.ocs.oraclecloud.com/fscmUI/faces/adf.task-flow?tz=Asia%2FDubai&df=medium&dt=both&tf=short&lg=en&cy=&bpmWorklistTaskId=396490e6-14cb-4f5c-be8f-e86ab1d67b91&bpmBrowser...

You Are Invited to Negotiation TD-RFx-24-0038 (RFQ for Waste Collection)
Actions
Accept Invitation
Decline Invitation

Negotiation Invitation
RFQ for Waste Collection
Tadweer Enterprise
From Test SCM Employee
RFQ [TD-RFx-24-0038](#)
Opens 02/07/24 03:46 PM
Closes 09/07/24 03:39 PM

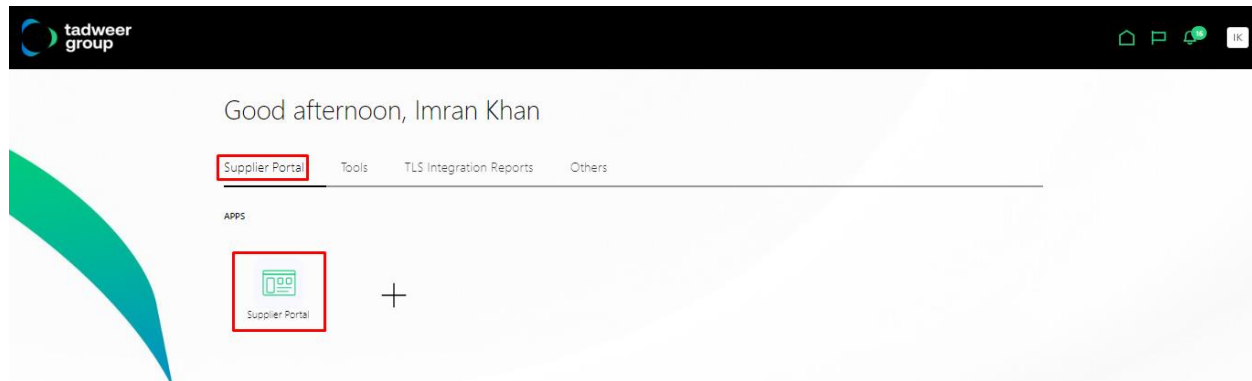
Supplier 4i Apps Solutions Pvt.Ltd
Supplier Site Head Office
Supplier Contact Imran Khan
Acknowledge By 03/07/24 03:46 PM

You are receiving this notification from company Tadweer Enterprise because you are identified as a potential supplier for our organization. We are requesting proposals based on the requirements found in the attached file.

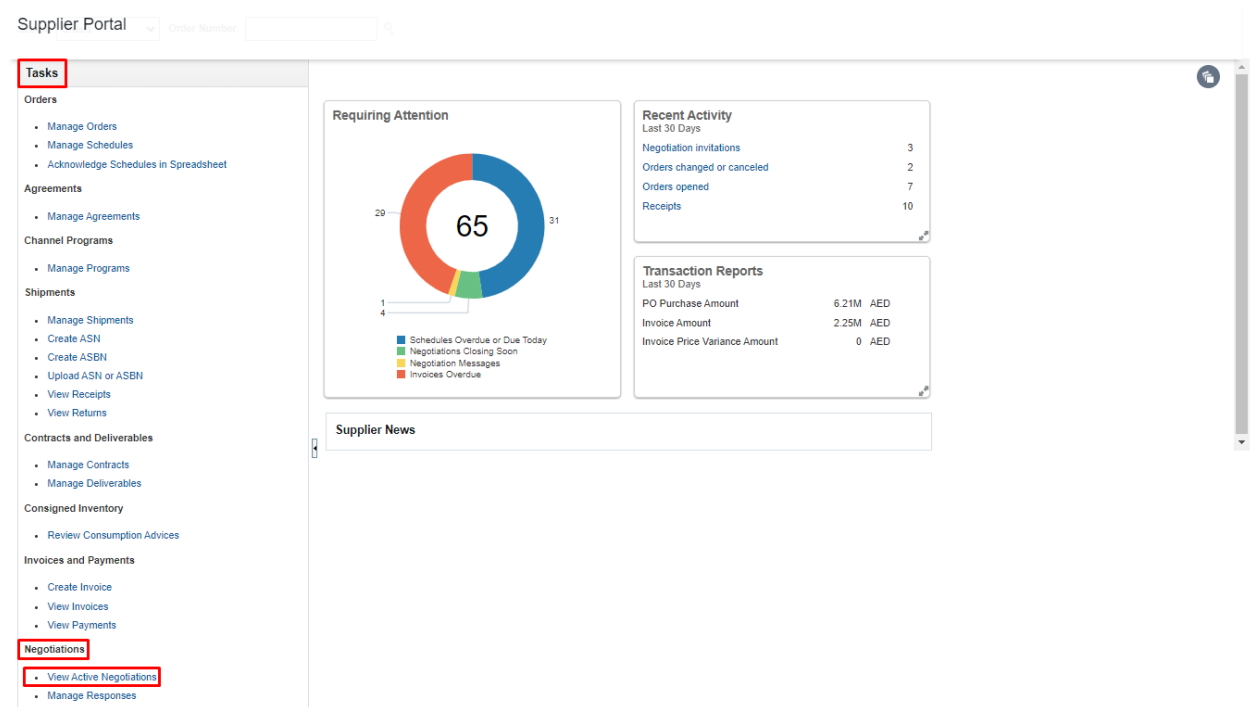
Within this file you will also find detailed instructions including information such as submission procedures, time frames, and evaluation criteria. Your participation is optional, and your response will be electronically processed through our procurement application.

If you do not want to receive future notifications, or would like us to redirect this message to another person in your organization, write to us at this e-mail address:
4idocusign4@gmail.com.

Step	Action
8.	Navigate to Supplier Portal → Supplier Portal



Step	Action
9.	Navigate to Tasks → Negotiation → View Active Negotiation



Step	Action
10.	Click on Acknowledge Participation .

The screenshot shows the 'Active Negotiations' page of the Tadweer Group portal. At the top, there's a search bar with fields for Tender, Title, and Tender Close By. To the right, there are filters for Invitation Received, Response Submitted, and Tender Open Since. Below the search bar, a table of search results is displayed. The first row is highlighted, and the 'Acknowledge Participation' button is visible in the table's header area.

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFX-24-0038	RFQ for Waste Collection	RFQ	6 Days 3 Hours	09/07/24 03:39 ...	0	0	0		

Step	Action
11.	The supplier can select the desired response by click on the Yes or No radio button
12.	For either of the responses, it is mandatory for the supplier to provide comments in the Note to Buyer area. Then click on Ok .

The screenshot shows the same 'Active Negotiations' page, but with the 'Acknowledge Participation' dialog box open. The dialog box has a 'Will Participate' section with two radio buttons: 'Yes' (selected) and 'No'. Below this is a 'Note to Buyer' text area with a placeholder message: '4i Apps Solutions will participate & provide best quote for this mentioned negotiation.' At the bottom of the dialog box are 'OK' and 'Cancel' buttons.

Step	Action
13.	In the Search Result page, we can see the Will Participate column has been updated as per the supplier selected option.

tadweer group

Active Negotiations Dgne

Time Zone Gulf Standard Time

Search Manage Watchlist Saved Search Open Invitations ** At least one is required

** Tender

** *Title

** Tender Close By

** Invitation Received

Response Submitted

Tender Open Since

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 3 Hours	09/07/24 03:39 ...	0	Yes	0		

Columns Hidden 4

Step	Action
14.	Then click on Done .

tadweer group

Active Negotiations Dgne

Time Zone Gulf Standard Time

Search Manage Watchlist Saved Search Open Invitations ** At least one is required

** Tender

** *Title

** Tender Close By

** Invitation Received

Response Submitted

Tender Open Since

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 3 Hours	09/07/24 03:39 ...	0	Yes	0		

Columns Hidden 4

3. MESSAGE TO BUYER

During negotiations, suppliers may need to communicate with buyers for clarifications or provide additional information. They can use online messaging for this purpose. Suppliers can engage in multiple conversations within the negotiation, visible to all relevant members of the buying organization.

Audience: Supplier Bidder.

Purpose: This job aid provides the steps to Send and receive messages through Online Messages.

3.1 MESSAGE TO BUYER PROCESS

Step	Action
1.	Login to the Supplier Portal by entering the supplier credentials & click on Sign In .

Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

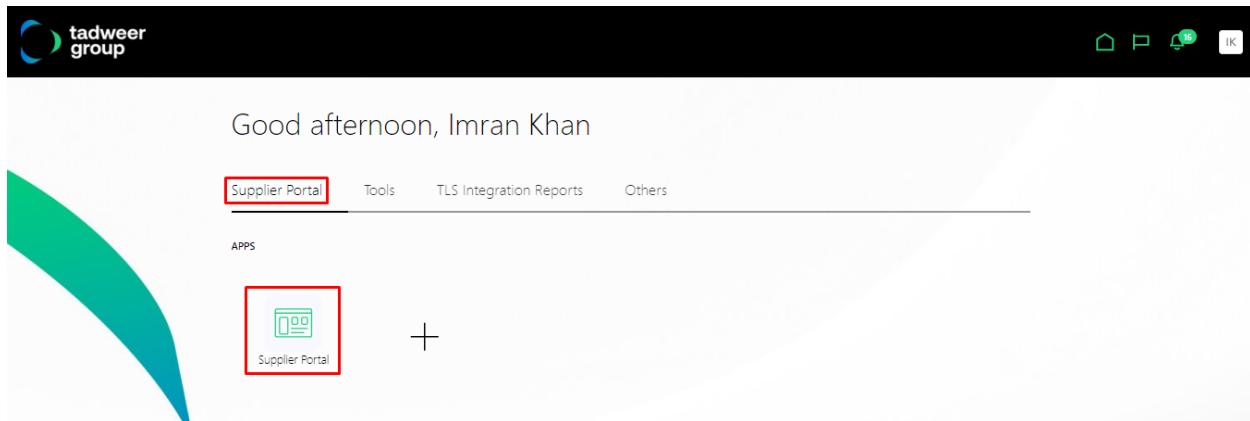
Password

[Forgot Password](#)

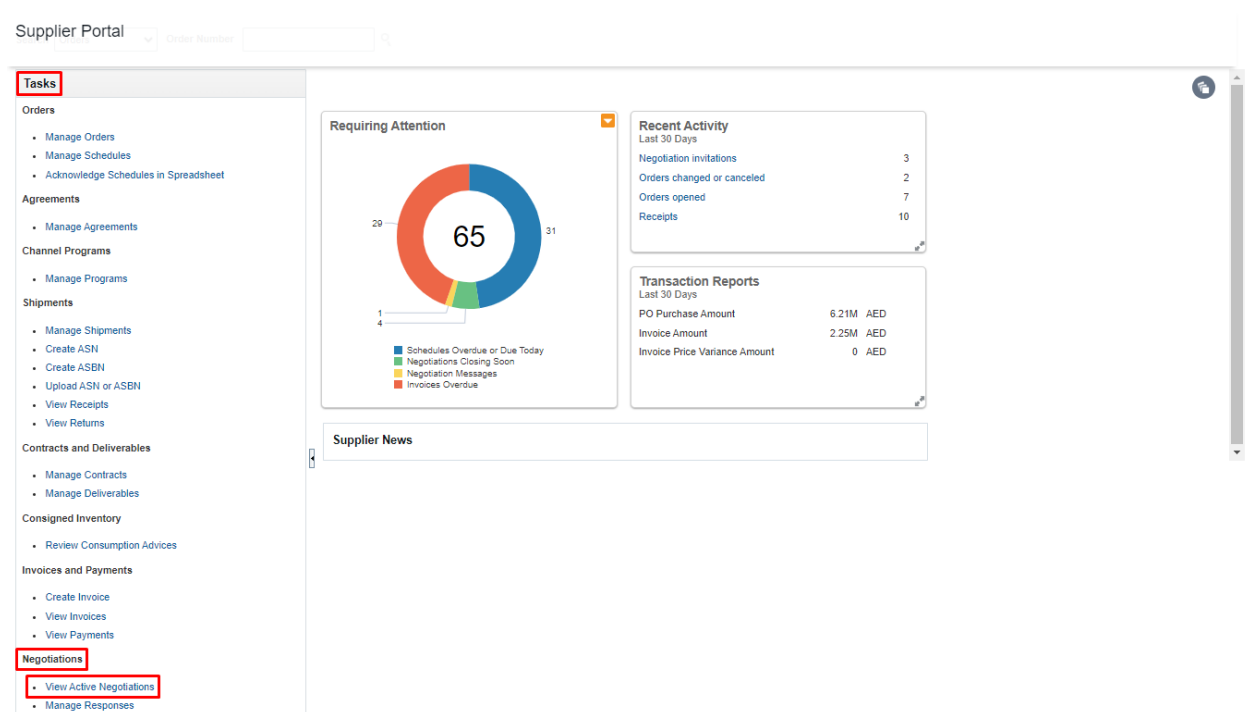
Sign In

Select Language
English

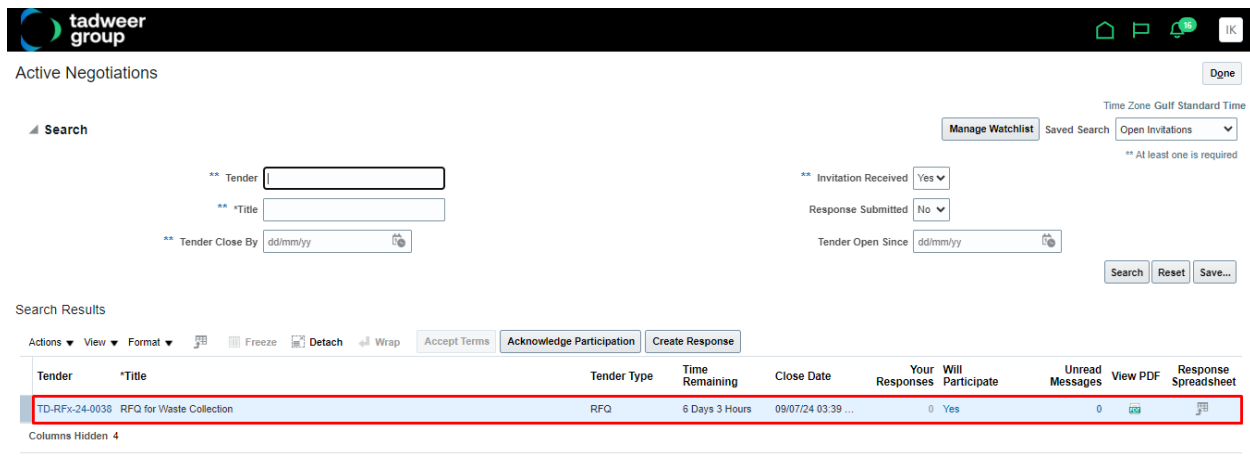
Step	Action
2.	Navigate to Supplier Portal → Supplier Portal option in the springboard.



Step	Action
3.	Under Tasks click on Negotiation → View Active Negotiation from the options



Step	Action
4.	Select the Line & Click over the Tender Number (TD-RFx-24-0020)



Active Negotiations

Search

Tender:

Title:

Tender Close By:

Invitation Received:

Response Submitted:

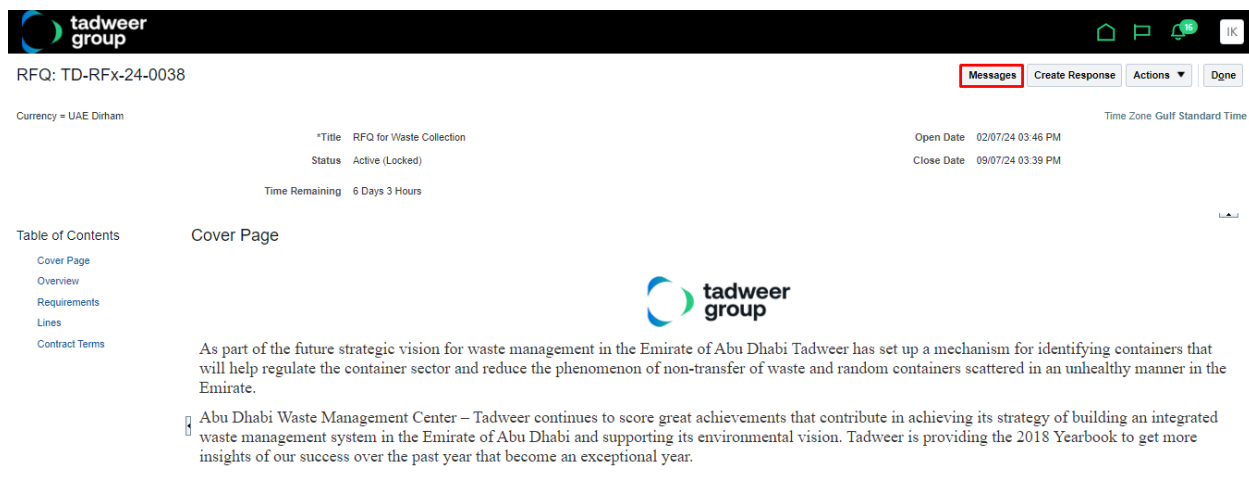
Tender Open Since:

Search Results

Tender	Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 3 Hours	09/07/24 03:39 ...	0	Yes	0	View PDF	Response Spreadsheet

Columns Hidden: 4

Step	Action
5.	Click on the Message button from the tender page.



RFQ: TD-RFx-24-0038

Messages Create Response Actions Done

Currency: UAE Dirham

Title: RFQ for Waste Collection

Status: Active (Locked)

Time Remaining: 6 Days 3 Hours

Open Date: 02/07/24 03:46 PM

Close Date: 09/07/24 03:39 PM

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Overview

Requirements

Lines

Contract Terms

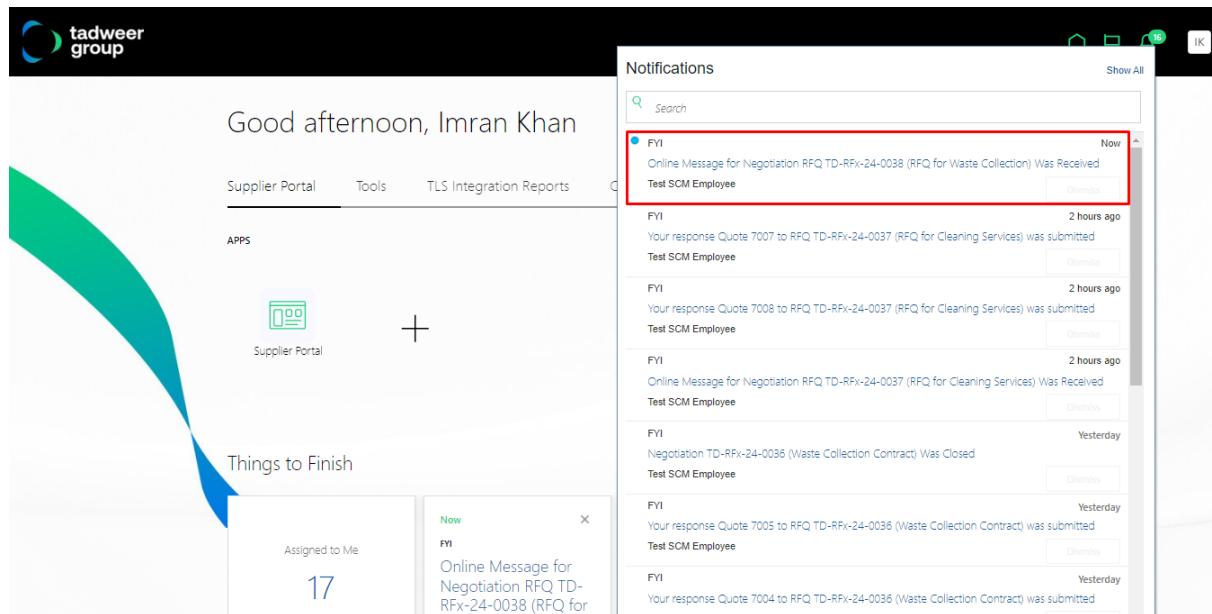
As part of the future strategic vision for waste management in the Emirate of Abu Dhabi Tadweer has set up a mechanism for identifying containers that will help regulate the container sector and reduce the phenomenon of non-transfer of waste and random containers scattered in an unhealthy manner in the Emirate.

Abu Dhabi Waste Management Center – Tadweer continues to score great achievements that contribute in achieving its strategy of building an integrated waste management system in the Emirate of Abu Dhabi and supporting its environmental vision. Tadweer is providing the 2018 Yearbook to get more insights of our success over the past year that become an exceptional year.

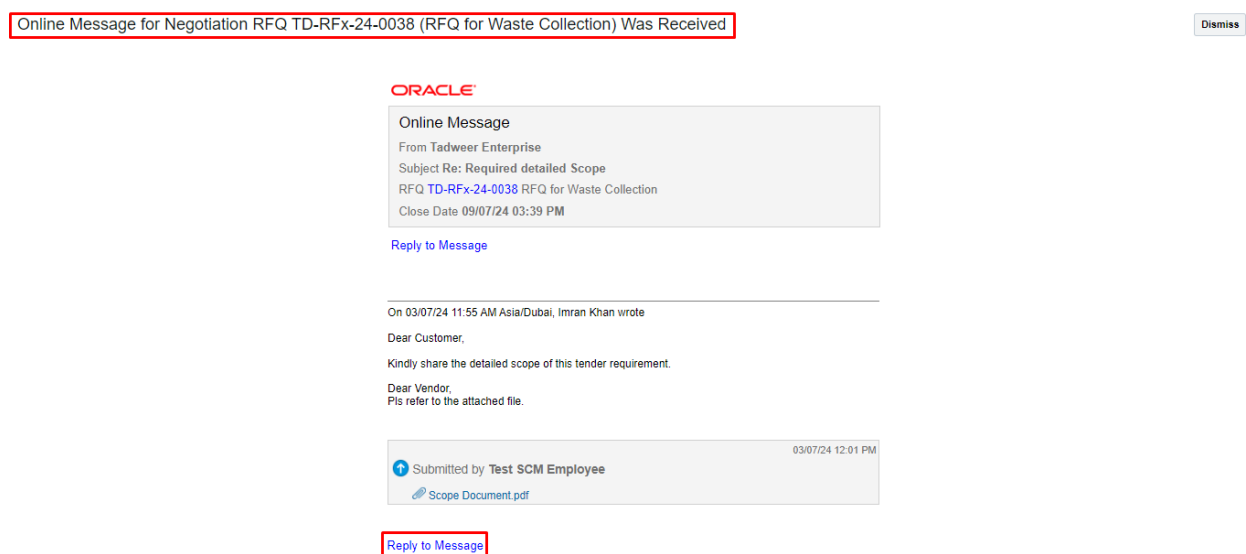
Step	Action
6.	From the Online Message page click on the “+” icon.

Step	Action
7.	Enter the Subject and Message in the appropriate area provided.
8.	Click on Send .

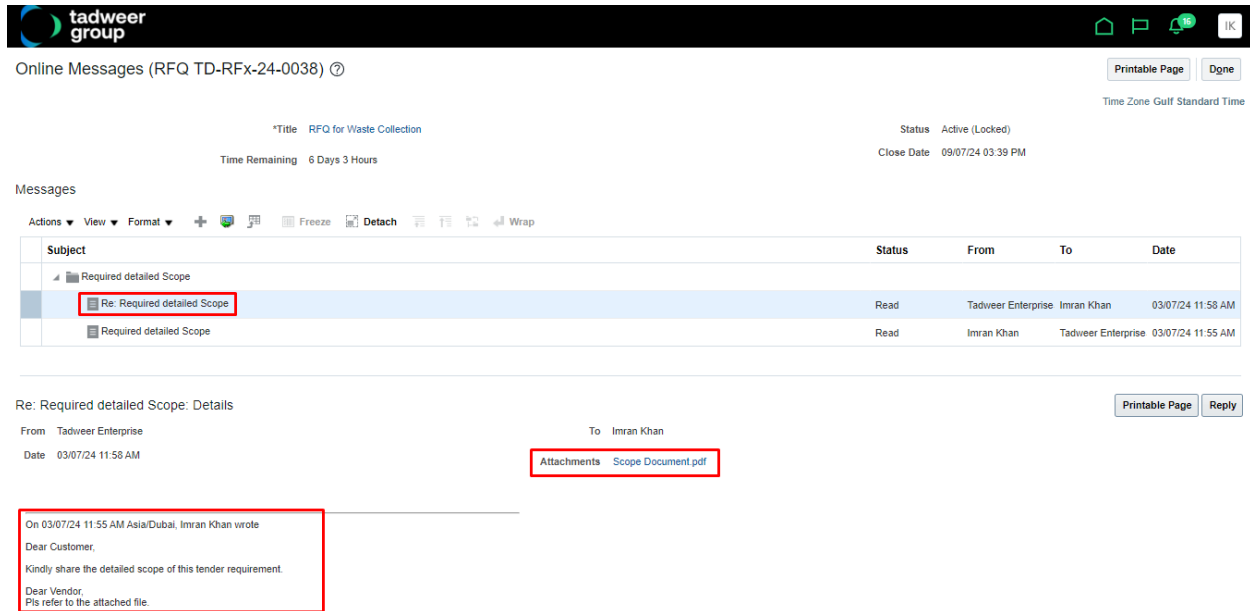
Step	Action
9.	Once received the reply from the Buying organization, it will be notified in the Bell Icon of Supplier user's login
10.	Click on the notification received.



Step	Action
11.	From the popup page, review the response and click on Reply to Message .



Step	Action
12.	The supplier can view the reply message received from the buying organization.



The screenshot shows the Tadweer Group Online Messages interface. At the top, there's a header with the Tadweer Group logo and navigation icons. Below the header, the page title is "Online Messages (RFQ TD-RFX-24-0038)". On the right, there are buttons for "Printable Page" and "Done", and a status indicator "IK".

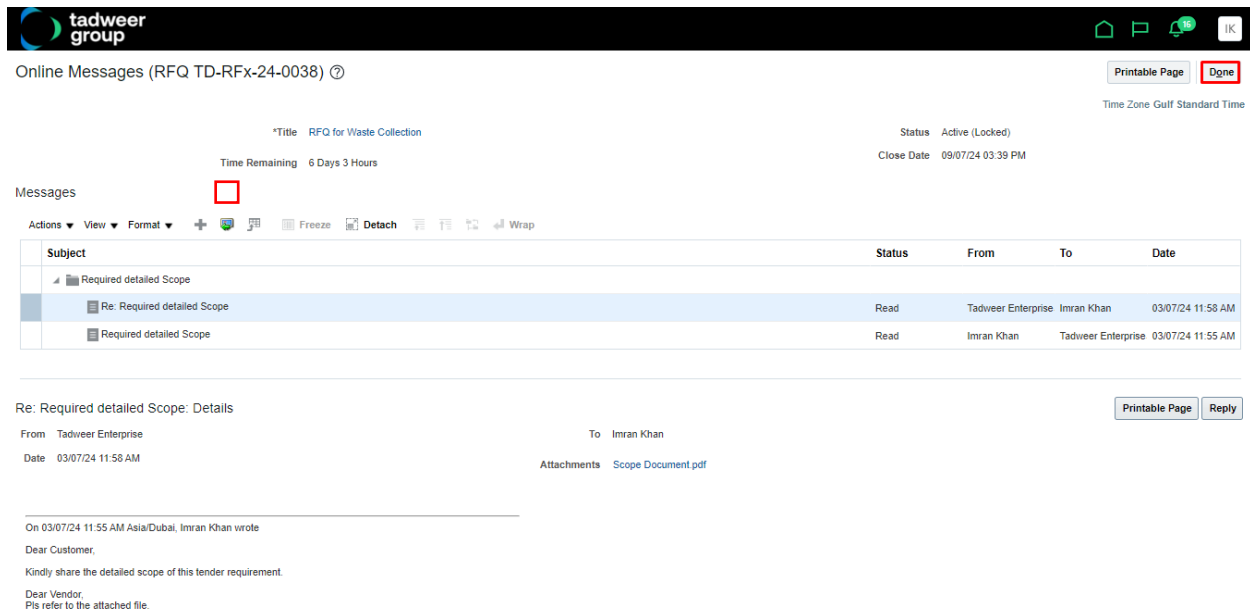
The main content area displays message details for "RFQ for Waste Collection". It shows the status as "Active (Locked)" and the close date as "09/07/24 03:39 PM". The time remaining is "6 Days 3 Hours".

Below the message details, there's a "Messages" section with a table of messages. The table has columns for "Subject", "Status", "From", "To", and "Date". The first message is "Required detailed Scope" with a status of "Read", from "Tadweer Enterprise", to "Imran Khan", dated "03/07/24 11:58 AM". The second message is "Re: Required detailed Scope" with a status of "Read", from "Imran Khan", to "Tadweer Enterprise", dated "03/07/24 11:55 AM".

Below the messages table, there's a "Re: Required detailed Scope: Details" section. It shows the message was sent from "Tadweer Enterprise" to "Imran Khan" on "03/07/24 11:58 AM". There are buttons for "Printable Page" and "Reply". Below this, there's a section for "Attachments" with a link to "Scope Document.pdf".

At the bottom, there's a section for the message content, which includes a timestamp "On 03/07/24 11:55 AM Asia/Dubai, Imran Khan wrote" and the text: "Dear Customer, Kindly share the detailed scope of this tender requirement. Dear Vendor, Pls refer to the attached file."

Step	Action
13.	From the Online Message page, the supplier can click on the Reply button if need to reply for the received message or click on Done .



This screenshot is similar to the previous one, showing the same Tadweer Group Online Messages interface. The main difference is that the "Reply" button in the "Re: Required detailed Scope: Details" section is now highlighted with a red box. Additionally, the "Done" button in the top right corner is also highlighted with a red box.

4. VIEW TENDER ATTACHMENTS & INVITATION PDF

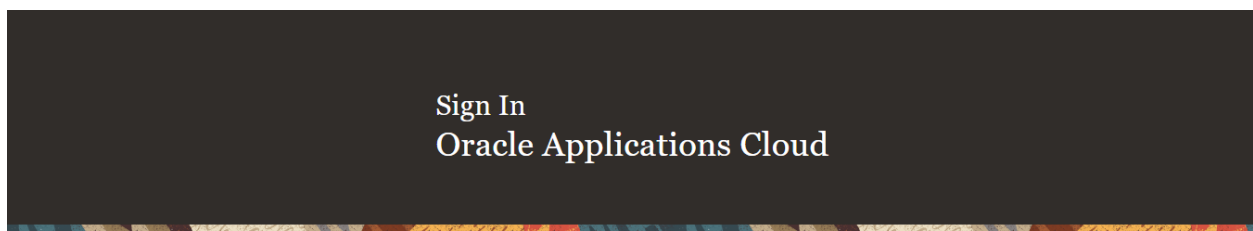
This User manual explains the process of receiving the Tender Invitation and view the details of the attachment file & View PDF file.

Audience: Supplier Bidder.

Purpose: This job aid provides the steps to view the PDF Files & Attachments attached against the Tender Invitation.

4.1 VIEW TENDER ATTACHMENTS & INVITATION

Step	Actions
1.	Login with the supplier user credentials, click on Sign In .



Company Single Sign-On

or

User ID

5244

Password

[Forgot Password](#)

Sign In

Select Language

English

Step	Actions
2.	Click on the Notification received for Invited to Negotiation .

Step	Actions
3.	From the popup page the Supplier can review all the details provided for the Negotiation.

You Are Invited to Negotiation TD-RFx-24-0038 (RFQ for Waste Collection)

Negotiation Invitation
RFQ for Waste Collection
Tadweer Enterprise
From Test SCM Employee
RFQ TD-RFx-24-0038
Opens 02/07/24 03:46 PM
Closes 09/07/24 03:39 PM

Supplier: **4i Apps Solutions Pvt Ltd**
Supplier Site: Head Office
Supplier Contact: Imran Khan
Acknowledge By: 03/07/24 03:46 PM

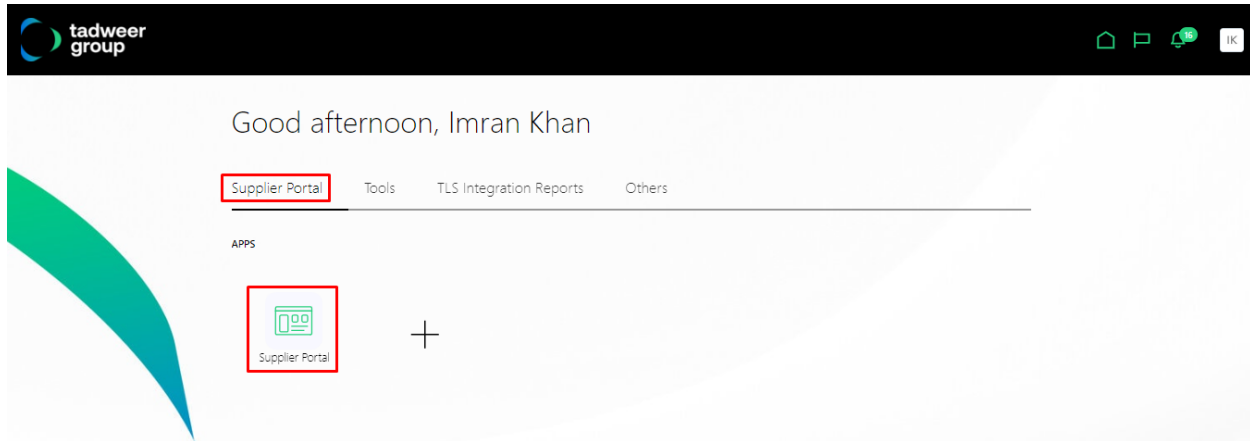
You are receiving this notification from company Tadweer Enterprise because you are identified as a potential supplier for our organization. We are requesting proposals based on the requirements found in the attached file.

Within this file you will also find detailed instructions including information such as submission procedures, time frames, and evaluation criteria. Your participation is optional, and your response will be electronically processed through our procurement application.

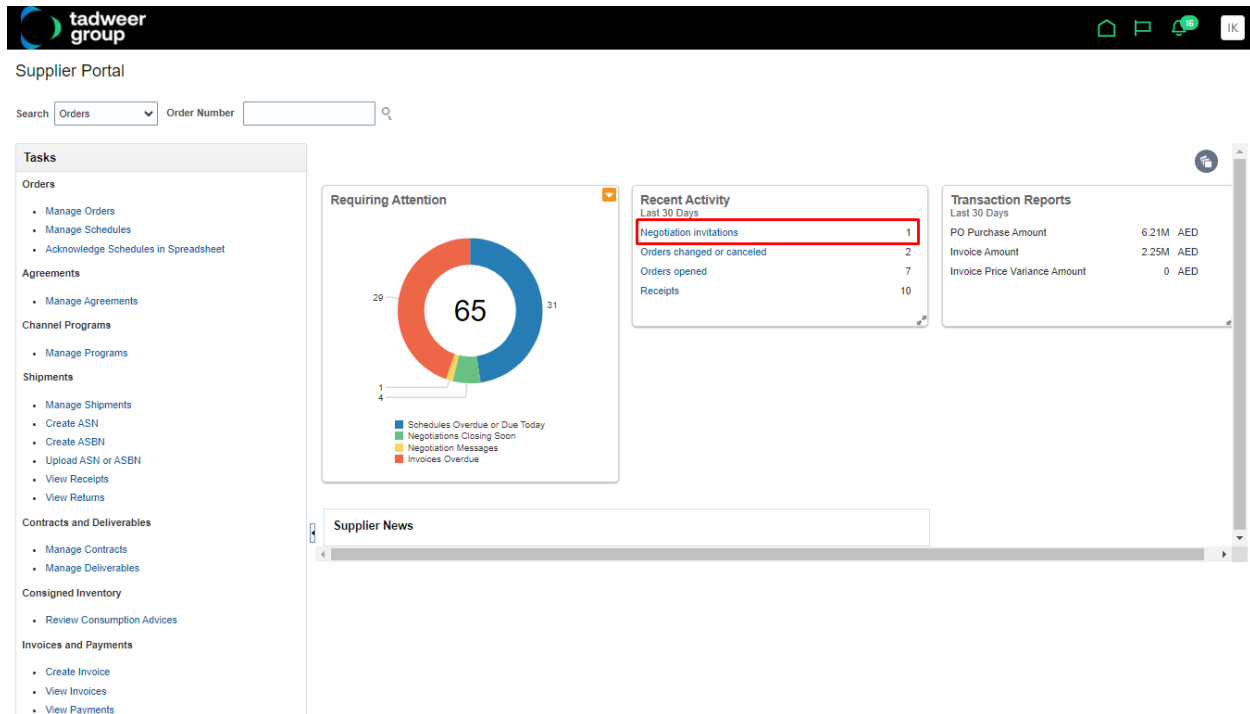
If you do not want to receive future notifications, or would like us to redirect this message to another person in your organization, write to us at this e-mail address: 4idocusign4@gmail.com.

Thank you,

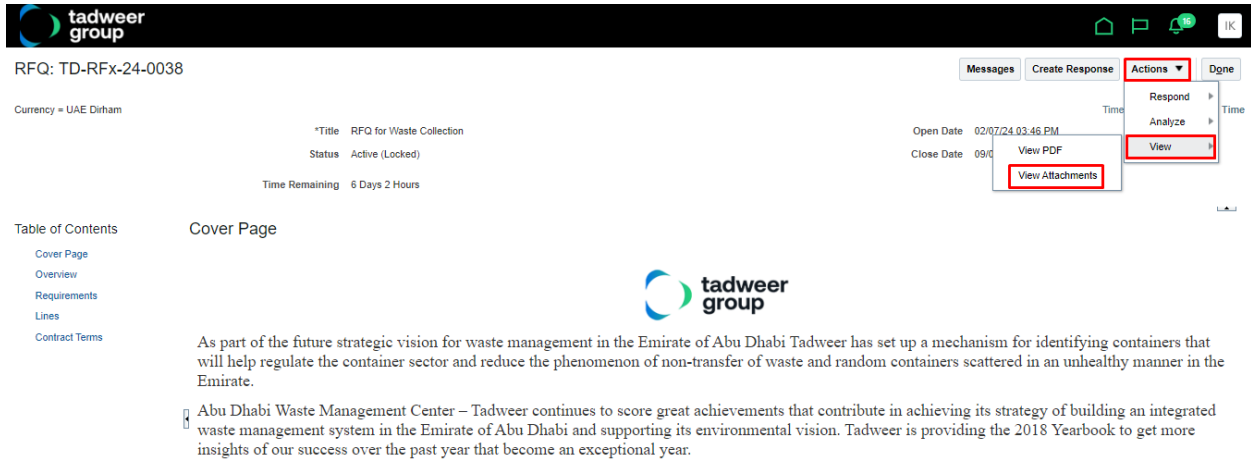
Step	Actions
4.	Navigate to Supplier → Supplier Portal .



Step	Actions
5.	Click on the Negotiation Invitation from the Recent Activity.



Step	Actions
6.	Navigate to Actions → View → View Attachments



The screenshot shows the Tadweer Group RFQ interface for RFQ: TD-RFx-24-0038. The 'Actions' menu is open, and 'View Attachments' is highlighted. The interface includes a header with the Tadweer Group logo, a search bar, and a navigation menu. The main content area displays the RFQ details, including the title 'RFQ for Waste Collection', status 'Active (Locked)', and time remaining '6 Days 2 Hours'. A table of contents is visible on the left, and the main text area contains a paragraph about the future strategic vision for waste management in the Emirate of Abu Dhabi.

Step	Actions
7.	Select the File line & then click on Download .
8.	From the Downloaded attachment the supplier can view the Attachments .



The screenshot shows the Tadweer Group Attachments interface for RFQ TD-RFx-24-0038. The 'Download' button is highlighted. Below the button is a table with one row: 'RFP Document.pdf', 67 KB. The table has columns for 'File Name or URL', 'Level', 'Attached To', 'Title', and 'Size'. The 'Download' button is also highlighted.

Step	Actions
9.	Navigate to Actions → View → View PDF

RFQ: TD-RFx-24-0038

Currency = UAE Dirham

*Title RFQ for Waste Collection

Status Active (Locked)

Time Remaining 6 Days 2 Hours

Open Date 02/07/24 03:46 PM

Close Date 09/07/24 03:46 PM

Messages Create Response Actions Dgne

Respond Analyze View PDF View Attachments

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As part of the future strategic vision for waste management in the Emirate of Abu Dhabi Tadweer has set up a mechanism for identifying containers that will help regulate the container sector and reduce the phenomenon of non-transfer of waste and random containers scattered in an unhealthy manner in the Emirate.

Abu Dhabi Waste Management Center – Tadweer continues to score great achievements that contribute in achieving its strategy of building an integrated waste management system in the Emirate of Abu Dhabi and supporting its environmental vision. Tadweer is providing the 2018 Yearbook to get more insights of our success over the past year that become an exceptional year.

Step	Actions
10.	Downloaded PDF Report .

RFQ TD-RFx-24-0013

As part of the future strategic vision for waste management in the Emirate of Abu Dhabi Tadweer has set up a mechanism for identifying containers that will help regulate the container sector and reduce the phenomenon of non-transfer of waste and random containers scattered in an unhealthy manner in the Emirate.

Abu Dhabi Waste Management Center – Tadweer continues to score great achievements that contribute in achieving its strategy of building an integrated waste management system in the Emirate of Abu Dhabi and supporting its environmental vision. Tadweer is providing the 2018 Yearbook to get more insights of our success over the past year that become an exceptional year.

1

2

3

RFQ TD-RFx-24-0038

Submit your response to the following contact.

Company	Tadweer Enterprise
Buyer	Test SCM Employee
Location	Abu Dhabi Waste Management Company, Delma Street 4848 Al Manhal Abu Dhabi United Arab Emirates
Phone	
Fax	
E-mail	4idocusign4@gmail.com

When submitting your response, include the following information.

Your Company Name	4i Apps Solutions Pvt.Ltd
Company Site (Optional)	Head Office
Address	Abu dhabi Abu dhabi
Contact Details	
Response Valid Until (Optional)	

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RFQ TD-RFx-24-0038

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RFQ TD-RFx-24-0038

1 Overview

1.1 General Information

Title	RFQ for Waste Collection		
Buyer	Test SCM Employee	Outcome	Contract Purchase Order
E-Mail	4idocsign4@gmail.com	Two Stage Evaluation	Yes

This is a two stage negotiation and all responses will be evaluated in two stages.

1.2 Schedule

Preview Date		Open Date	02/07/24 03:46 PM
Close Date	09/07/24 03:39 PM	Award Date	
Time Zone	Gulf Standard Time		

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **1,2,3...**
Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input type="checkbox"/>	Negotiation is restricted to invited suppliers
<input type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Payment Terms	Net 30	Freight Terms	FOB
Shipping Method			
Negotiation Currency	AED (UAE Dirham)	Price Precision	2

1.6 Attachments

RFQ TD-RFx-24-0038

2 Requirements

**Response is required*

2.1 Section 1. General (Technical)

*1. Please mention your experience
Response attachments are optional.

*2. Conformance to Terms of RFP
Select one of the following:-
☐ a. Yes ☒ b. No

Respond to the following requirements if you selected option a. for requirement 2.

*2 a.1. Attach the Signed copy of RFP Terms
Response attachments are required.

3

4

5

6

RFQ TD-RFx-24-0038

3 Lines

3.1 Line Information

Line	Target Quantity	Response Quantity	Response Price	Line Amount	Promised Date
1-Waste Collection Contract for 2024-2025					
2-Provisional Sum for Waste Collection Contract					

3.2 Line Details

3.2.1 Line 1 Waste Collection Contract for 2024-2025

Category Name
CLEANING

Requested Date
09/07/24

Location
Ministries Complex,
Al Muntazah - Zone 1
Abu Dhabi

Start Price (AED)

Retainage

Retainage Rate (%)

Maximum Retainage Amount (AED)

3.2.2 Line 2 Provisional Sum for Waste Collection Contract

Category Name
CLEANING

Requested Date
09/07/24

Location
Ministries Complex,
Al Muntazah - Zone 1
Abu Dhabi

Start Price (AED)

5. CREATE RESPONSE FOR TENDER

This User manual explains the process of receiving the Tender Invitation and review the details of the Tender. Also, it explains how to create the Response/Quote and attach the supporting documents against the Tender Invitation.

Audience: Supplier Bidder.

Purpose: This job aid provides the steps to create the response against the Tender Invitation.

5.1 CREATE RESPONSE FOR TENDER PROCESS

Step	Actions
1.	Login with the supplier user credentials, click on Sign In .

Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

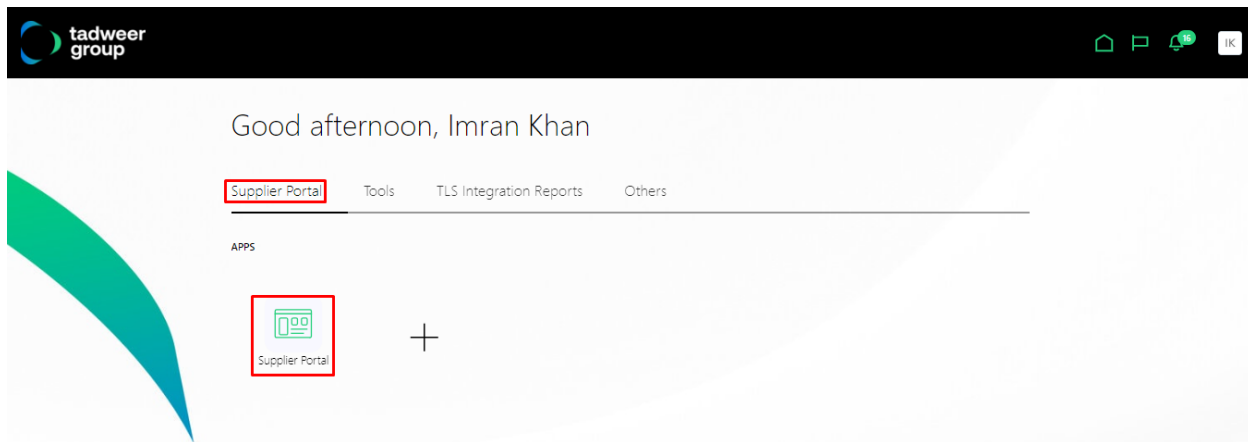
Password
.....

[Forgot Password](#)

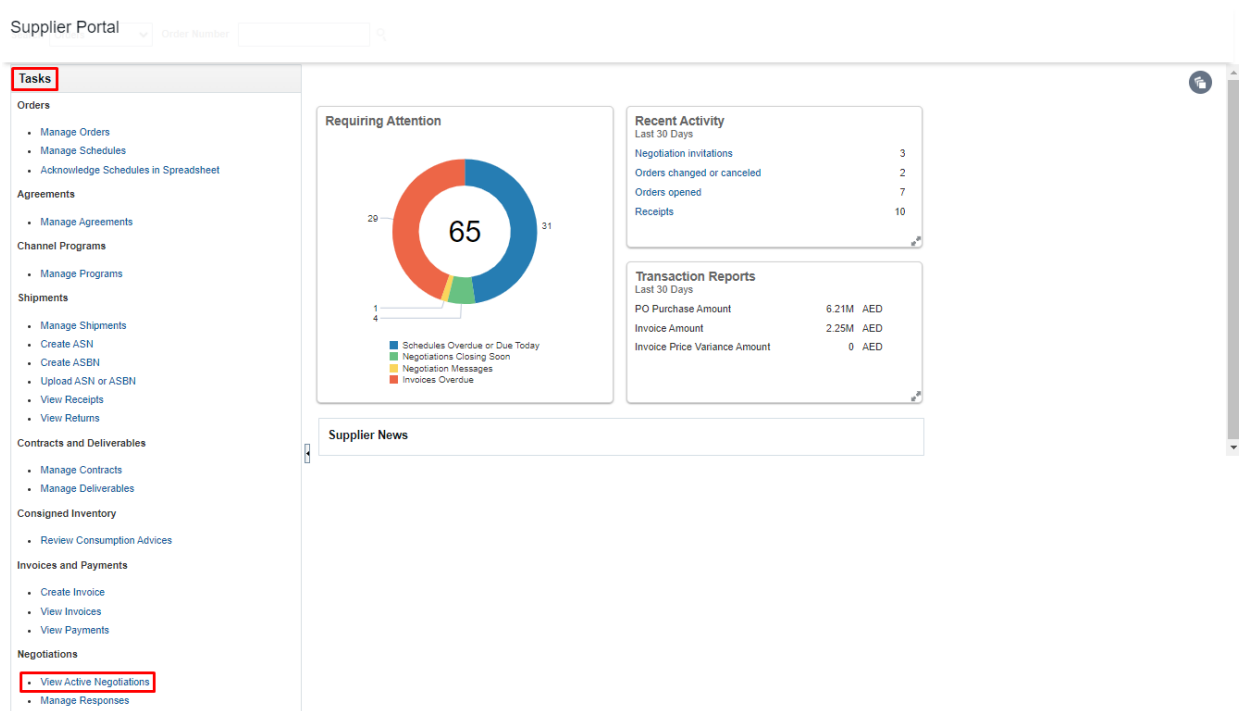
Sign In

Select Language
English

Step	Actions
2.	Navigate to Supplier → Supplier Portal



Step	Actions
3.	Under Tasks navigate to Negotiation → View Active Negotiation



Step	Actions
4.	Select the Tender Line & click on Create Response .

tadweer group

Active Negotiations Dgne

Time Zone Gulf Standard Time

Search Manage Watchlist Saved Search Open Invitations ** At least one is required

** Tender ** Invitation Received Yes Response Submitted No Tender Open Since

** *Title ** Tender Close By

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFX-24-0038	RFQ for Waste Collection	RFQ	6 Days 2 Hours	09/07/24 03:39 ...	1	Yes	0		

Columns Hidden 4

Step	Actions
5.	In the Overview page provide the Response Valid Until date and If the Supplier wants to attach the documents attach the same in in Attachments field & click on Next .

tadweer group

Create Response (Quote 7009): Overview ?

1 Overview 2 Requirements 3 Lines 4 Review

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 03/07/24 01:15 PM
Time Zone Gulf Standard Time

*Title RFQ for Waste Collection ✓ Two stage evaluation

Close Date 09/07/24 03:39 PM Time Remaining 6 Days 2 Hours

General

Supplier 4i Apps Solutions Pvt.Ltd

Supplier Site Head Office

Tender Currency AED

Response Currency AED

Price Precision 2 Decimals Maximum

Response Valid Until

Reference Number

Note to Buyer

Attachments None

Step	Actions
6.	In the Requirement page provide the response and attach the documents against the technical stage questions in the respective section & click on Next .

Create Response (Quote 7009): Requirements

Time Remaining: 6 Days 2 Hours

Close Date: 09/07/24 03:39 PM

Last Saved: 03/07/24 01:18 PM
Time Zone: Gulf Standard Time

Section 1. General

1. Please mention your experience
15 Years of Experience

Response Attachments: None

2. Conformance to Terms of RFP
a. Yes

2 a.1. Attach the Signed copy of RFP Terms
RFP Signed Copy

Response Attachments: RFP Document.pdf

Step	Actions
7.	In the Lines page provide the Response Price .
8.	Then click on Next .

Create Response (Quote 7009): Lines

Currency: UAE Dirham

Time Remaining: 6 Days 2 Hours

Close Date: 09/07/24 03:39 PM

Last Saved: 03/07/24 01:20 PM
Time Zone: Gulf Standard Time

Line	Description	Category Name	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Waste Collection Contract for 2024-2025	CLEANING		2,800,000.00			2,800,000.00	31/07/24
2	Provisional Sum for Waste Collection Contract	CLEANING		1,000,000.00			1,000,000.00	31/07/24

Rows Selected: 1 Columns Hidden: 10

Grand Totals

All response lines are included.

Response Amount: 3,800,000.00

Step	Actions
9.	From the Review page the supplier can review all the Information's provided.
10.	Then click on Submit .

Review Response: Quote 7009

Overview Requirements Lines **Review**

Messages Respond by Spreadsheet Actions Back Next Save **Submit** Cancel

Currency = UAE Dirham

*Title RFQ for Waste Collection

Close Date 09/07/24 03:39 PM

Time Remaining 6 Days 2 Hours

Two stage evaluation

Overview Requirements Lines

General

Supplier 4i Apps Solutions Pvt.Ltd

Supplier Site Head Office

Tender Currency AED

Response Currency AED

Price Precision 2 Decimals Maximum

Response Valid Until 30/07/24 03:40 PM

Reference Number Note to Buyer

Attachments None

Step	Actions
11.	A confirmation message will popup & click on “Ok”

Active Negotiations

Search

TD-RFX-24-0038

Response 7009 to tender TD-RFX-24-0038 was submitted. We'll notify you by email.

OK

Search Results

No results found.

Columns Hidden 4

6. CREATE RESPONSE REVISION

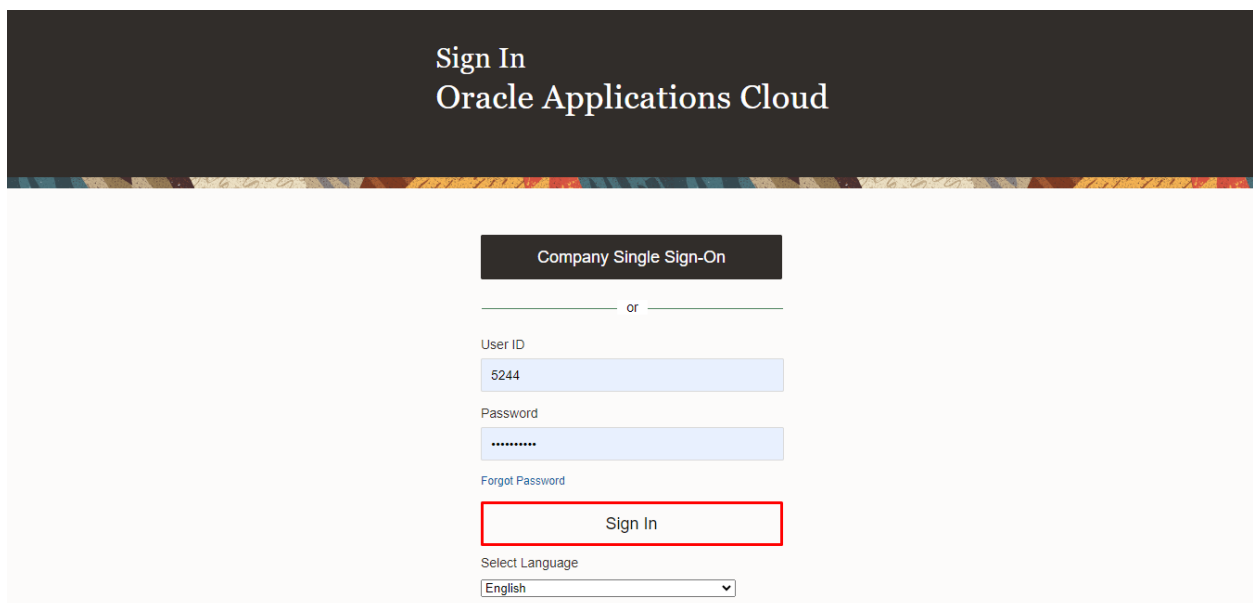
This User manual explains the process of creating the revised response/quote against the already submitted response for the same tender.

Audience: Supplier Bidder.

Purpose: This job aid provides the steps to create the revised response/quote against the tender.

6.1 CREATE RESPONSE REVISION PROCESS

Step	Actions
1.	Login with the supplier user credentials & Click on Sign In



Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

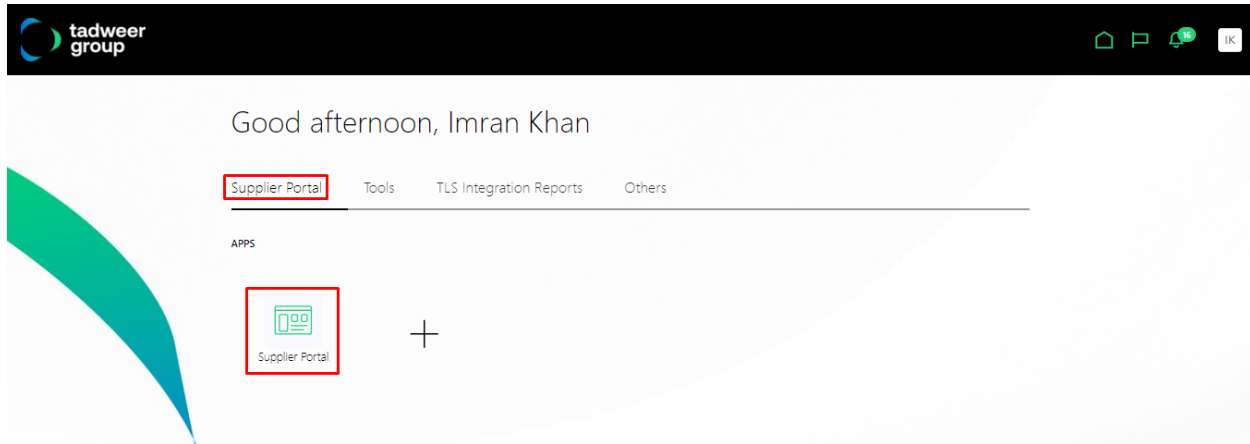
Password

[Forgot Password](#)

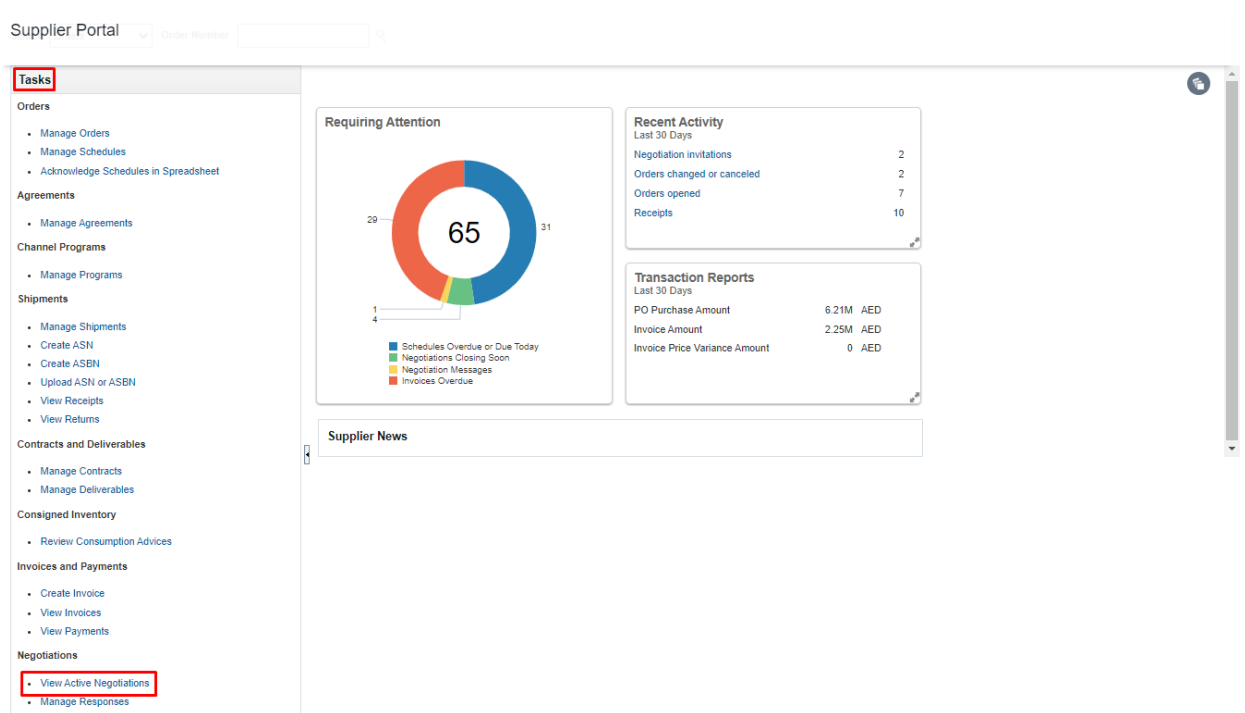
Sign In

Select Language
English

Step	Actions
2.	Navigate to Supplier → Supplier Portal .



Step	Actions
3.	Under Tasks navigate to Negotiations → View Active Negotiations



Step	Actions
4.	Query for the Tender number for which the response is already submitted/response revision to be done.

tadweer group Home Logout 10 IK

Active Negotiations Dghe

Time Zone Gulf Standard Time

Search Manage Watchlist Saved Search Open Invitations ** At least one is required

** Tender ** Invitation Received Yes

** *Title Response Submitted Yes

** Tender Close By Tender Open Since

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 2 Hours	09/07/24 03:39 ...	1	Yes	0		

Columns Hidden 4

Step	Actions
5.	From the search, the supplier can see the number of responses given for that tender from the Your Responses column.
6.	Click over the Tender number.

tadweer group Home Logout 10 IK

Active Negotiations Dghe

Time Zone Gulf Standard Time

Search Manage Watchlist Saved Search Open Invitations ** At least one is required

** Tender ** Invitation Received Yes

** *Title Response Submitted Yes

** Tender Close By Tender Open Since

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 2 Hours	09/07/24 03:39 ...	1	Yes	0		

Columns Hidden 4

Step	Actions
7.	Select the line & click on Revise .

tadweer group

Manage Responses

Search

Advanced Manage Watchlist Saved Search Active or Draft Responses

Time Zone Gulf Standard Time

Revising a draft response automatically locks it.

Actions View Format Freeze Detach Wrap Accept Terms **Revise**

Response	Response Status	Tender	Tender Title	Tender Type	Time Remaining	Unread Messages	Monitor
7009	Active	TD-RFx-24-0036	RFQ for Waste Collection	RFQ	6 Days 2 Hours	0	

Columns Hidden: 8

Step	Actions
8.	If the supplier needs to revise the previously given Response Price, Select the line & click over the Reduce Price (For price reduction), To Increase the price the supplier can directly click on the Previous Response Price value, and update the new price over there.

tadweer group

Create Response (Quote 7010): Lines

Overview Requirements Lines Review

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Currency = UAE Dirham

Time Remaining: 6 Days 2 Hours

Close Date: 09/07/24 03:39 PM

Last Saved: 03/07/24 01:36 PM

Time Zone Gulf Standard Time

Actions View Format Freeze Detach Wrap Revert **Reduce Price**

Line	*Description	Category Name	Rank	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Waste Collection Contract for 2024-2025	CLEANING	Sealed		2,800,000.00			2,800,000.00	31/07/24
2	Provisional Sum for Waste Collection Contract	CLEANING	Sealed		1,000,000.00			1,000,000.00	31/07/24

Columns Hidden: 9

Grand Totals

All response lines are included

Response Amount: 3,800,000.00

Step	Actions
9.	Enter the price Reduction (%) & click on the Selected lines only radio button. Then Click Recalculate

tadweer group

Overview Requirements **Lines** Review

Create Response (Quote 7010): Lines ⓘ

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Currency = UAE Dirham Time Remaining 6 Days 2 Hours Close Date 09/07/24 03:39 PM Last Saved 03/07/24 01:36 PM Time Zone Gulf Standard Time

Actions View Format Freeze Detach Wrap Revert Reduce Price

Line	Description	Category Name	Rank	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Waste Collection Contract for 2024-2025	CLEANING	Sealed	2,800,000.00	2,800,000.00			2,800,000.00	31/07/24
2	Provisional Sum for Waste Collection Contract	CLEANING	Sealed	1,000,000.00	1,000,000.00			1,000,000.00	31/07/24

Rows Selected 1 Columns Hidden 9

Grand Totals
All response lines are included.
Response Amount 3,800,000.00

Reduce Price

Reduction (%) 5

Example format: #,##0.###

Apply To ☒ Selected lines only ☐ All lines

Recalculate Cancel

Step	Actions
10.	The Revised Response Price will be updated now

tadweer group

Overview Requirements **Lines** Review

Create Response (Quote 7010): Lines ⓘ

Messages Respond by Spreadsheet Actions Back **Next** Save Submit Cancel

Currency = UAE Dirham Time Remaining 6 Days 1 Hour Close Date 09/07/24 03:39 PM Last Saved 03/07/24 01:40 PM Time Zone Gulf Standard Time

Actions View Format Freeze Detach Wrap Revert Reduce Price

Line	Description	Category Name	Rank	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Waste Collection Contract for 2024-2025	CLEANING	Sealed		2,660,000.00			2,660,000.00	31/07/24
2	Provisional Sum for Waste Collection Contract	CLEANING	Sealed		1,000,000.00			1,000,000.00	31/07/24

Rows Selected 1 Columns Hidden 9

Grand Totals
All response lines are included.
Response Amount 3,660,000.00

Step	Actions
11.	Navigate to the Review page & click on Submit .

tadweer group

Review Response: Quote 7010 ?

Currency = UAE Dirham

*Title RFQ for Waste Collection

Close Date 09/07/24 03:39 PM

Time Remaining 6 Days 1 Hour

Two stage evaluation

Overview Requirements Lines **Review**

Messages Respond by Spreadsheet Actions Back Next Save **Submit** Cancel

Last Saved 03/07/24 01:50 PM
Time Zone Gulf Standard Time

Overview Requirements Changed Lines

General

Supplier 4i Apps Solutions Pvt.Ltd

Supplier Site Head Office

Tender Currency AED

Response Currency AED

Price Precision 2 Decimals Maximum

Response Valid Until 30/07/24 03:40 PM

Reference Number

Note to Buyer

Attachments None

Step	Actions
12	A confirmation message will pop up. & Click Ok

tadweer group

Manage Responses

Search

** Tender Title

** Tender TD-RFx-24-0038

** Response

Confirmation

Response 7010 to tender TD-RFx-24-0038 was submitted. We'll notify you by email.

OK

Advanced Manage Watchlist Saved Search Active or Draft Responses

** At least one is required

Search Results

Revising a draft response automatically locks it.

Actions View Format Freeze Detach Wrap Accept Terms Revise

Response	Response Status	Tender	Tender Title	Tender Type	Time Remaining	Unread Messages	Monitor
7010	Active	TD-RFx-24-0038	RFQ for Waste Collection	RFQ	6 Days 1 Hour	0	

Columns Hidden 8

7. PURCHASE ORDER ACKNOWLEDGEMENT

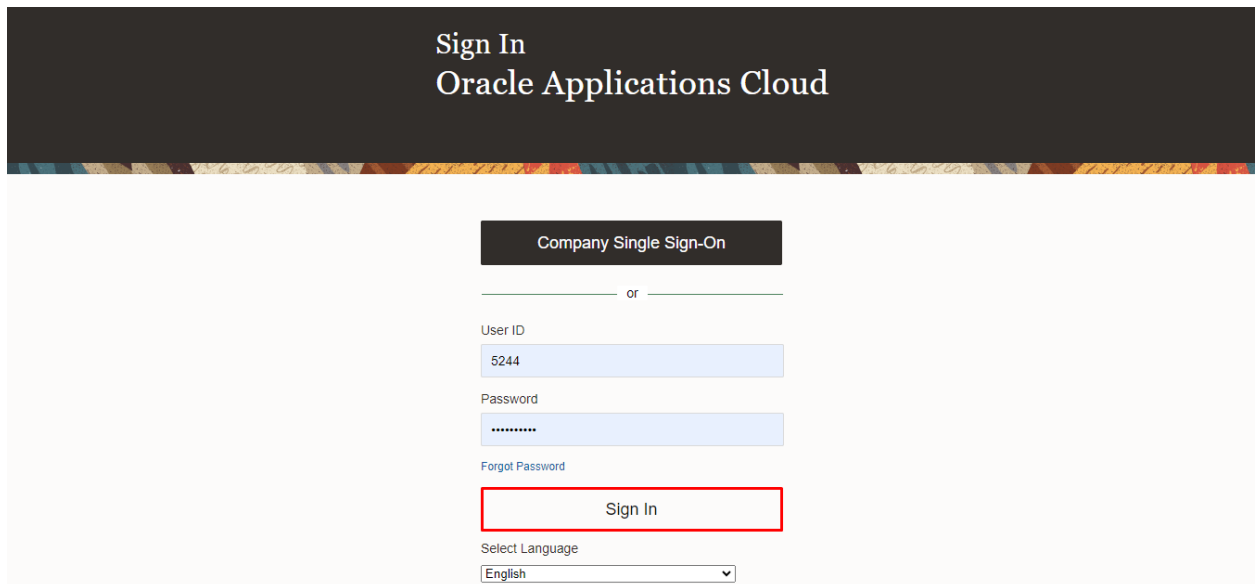
This User manual explains about how the Supplier Users can acknowledge the Purchase Orders issued to them from Buying Organization. Also, it explains about the acknowledgement against the Purchase order schedules.

Audience: Supplier Sales Representative

Purpose: This job aid provides the steps to perform Purchase Order Acknowledgement.

7.1 PURCHASE ORDER ACKNOWLEDGEMENT PROCESS

Step	Actions
1.	Login with the supplier user credentials & Click on Sign In



Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

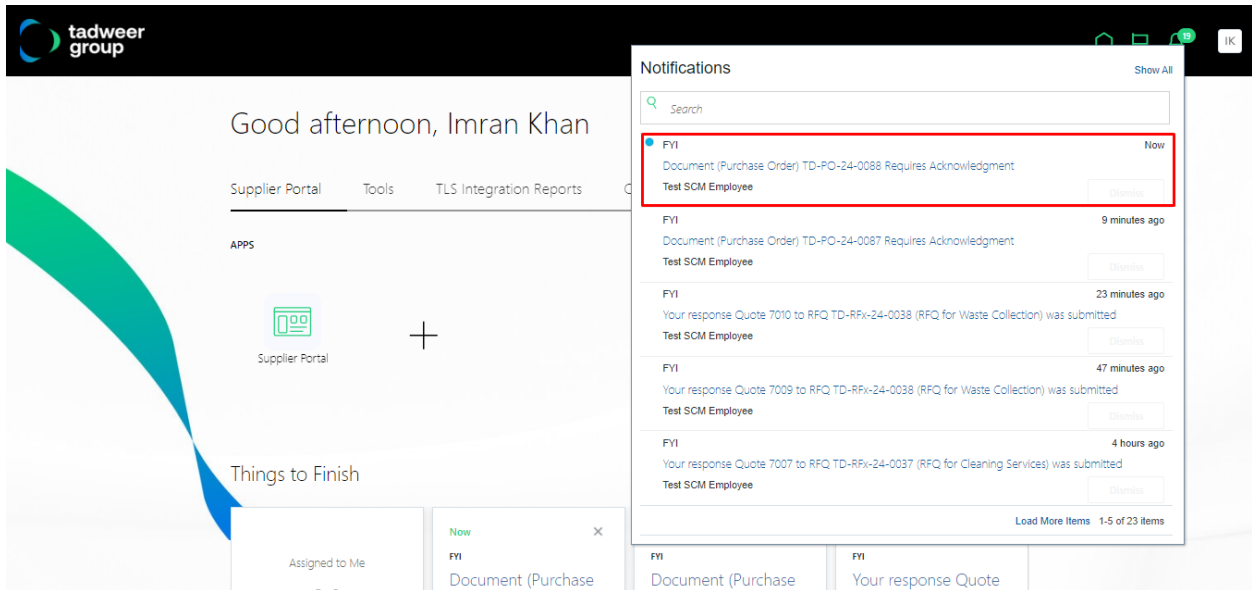
Password

[Forgot Password](#)

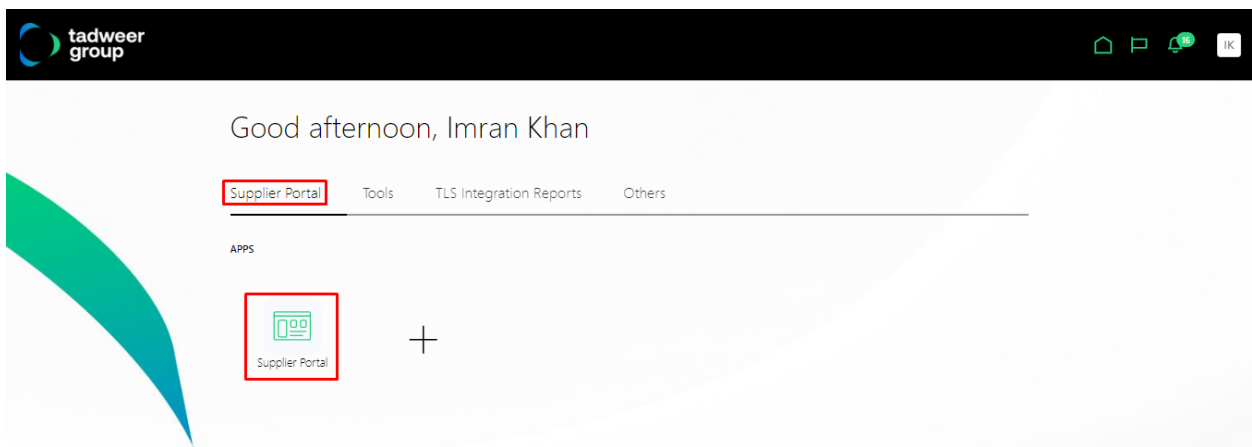
Sign In

Select Language
English

Step	Actions
2.	Supplier user can view the Notification of Document Requires Acknowledgement in the Bell Notification.



Step	Actions
3.	Navigate to Supplier Portal → Supplier Portal



Step	Actions
4.	Under Tasks navigate to Order → Manage Orders .

The screenshot shows the 'Supplier Portal' interface. On the left, a sidebar titled 'Tasks' lists various categories: Orders, Agreements, Channel Programs, Shipments, Contracts and Deliverables, Consigned Inventory, and Invoices and Payments. Under the 'Orders' category, 'Manage Orders' is highlighted with a red rectangular box. The main area of the portal displays a grid of placeholder images and a 'Supplier News' section at the bottom.

Step	Actions
5.	Click on the Search button.

The screenshot shows the 'Manage Orders' interface. At the top, there are tabs for 'Advanced', 'Manage Watchlist', and 'Saved Search'. Below these are search filters for 'Sold-to Legal Entity', 'Bill-to BU', and 'Supplier Site'. To the right, there are filters for 'Order', 'Status', and 'Include Closed Documents'. A red box highlights the 'Search' button. Below the search filters, there is a 'Search Results' section with a table. The table has columns: Order, Order Date, Description, Supplier Site, Buyer, Ordered, Currency, Status, Life Cycle, and Creation Date. The table is currently empty, showing 'No search conducted.' and 'Columns Hidden 29'.

Step	Actions
6.	Select the order line for which the supplier needs to Acknowledge & click on the Order Number .

Manage Orders ?
Done

Headers
Schedules

Search
Advanced
Manage Watchlist
Saved Search
All Orders

Search Results

Actions
View
Format
Freeze
Detach
Wrap

Order	Order Date	Description	Supplier Site	Buyer	Ordered	Curre	Status	Life Cycle	Crei Date
TD-PO-24-0088	03/07/24	Trophy for HSE Excellence Award Winner	Head Office	SCM Employee....	6,000.00	AED	Pending Supplier Acknowledgment	0...	
TD-PO-24-0087	03/07/24	Waste Collection Contract for 2024-2025	Head Office	SCM Employee....	3,800,000.00	AED	Pending Supplier Acknowledgment	0...	
TD-PO-24-0086	03/07/24	Trophy for HSE Excellence Award Winner	Head Office	SCM Employee....	6,000.00	AED	Open	0...	
TD-PO-24-0085	02/07/24	Waste Collection Contract for 2024-2025	Head Office	SCM Employee....	3,800,000.00	AED	Open	0...	
TD-PO-24-0084	30/06/24	Trophy for HSE Excellence Award Winner	Head Office	SCM Employee....	6,000.00	AED	Open	3...	
TD-PO-24-0081	27/06/24	Waste Collection Contract	Head Office	SCM Employee....	2,000,000.00	AED	Open	2...	
TD-PO-24-0073	12/06/24	My first requisition under IT-Pij-01-2024	Head Office	SCM Employee....	150,000.00	AED	Open	1...	
TD-PO-24-0066	06/06/24	network enhancement	Head Office	SCM Employee....	46,500.00	AED	Closed for Receiving	0...	
TD-PO-24-0060	06/06/24	network enhancement	Head Office	SCM Employee....	200,000.00	AED	Open	0...	
TD-PO-24-0021	16/05/24		Head Office	SCM Employee....	880,000.00	AED	Open	1...	
TD-PO-24-0020	16/05/24		Head Office	SCM Employee....	880,000.00	AED	Open	1...	
TD-PO-24-0014	15/05/24	CCTV System Installation	Head Office	Allssawi, Nadia	98,000.00	AED	Open	1...	

Step	Actions
7.	Click on the Acknowledge button.

Purchase Order: TD-PO-24-0088 ?
Acknowledge
View PDF
Actions
Refresh
Done

Main

General

Sold-to Legal Entity
Abu Dhabi Waste Management Company (Tadweer) P.J.S.C
Bill-to BU
Tadweer BU
Order
TD-PO-24-0088
Status
Pending Supplier Acknowledgment
Buyer
Test SCM Employee
Creation Date
03/07/24

Supplier
4i Apps Solutions Pvt.Ltd
Supplier Site
Head Office
Supplier Contact
Imran Khan
Bill-to Location
Tadweer Head Office
Ship-to Location
Tadweer Group - Head Office

Ordered
6,000.00 AED
Description
Trophy for HSE Excellence Award Winner
Source Agreement
Supplier Order
Master Contract

Terms
Notes and Attachments

Required Acknowledgment
Document and Schedule
Acknowledgment Due Date
18/07/24
Payment Terms
Net 30

Shipping Method
Freight Terms
FOB

Requires signature
Pay on receipt
Confirming order


Additional Information





PO Expenditure Type
BOTH
ADERP PR Number

ADERP PO Total Amount
ADERP PO Creation Date

Context Prompt

Step	Actions
8.	From the Acknowledge Response the supplier can either select Accept or Reject .



Acknowledge Document (Purchase Order): TD-PO-24-0088

Edit
View PDF
Submit
Cancel

Main

General

Sold-to Legal Entity
Abu Dhabi Waste Management Company (Tadweer) P.J.S.C

Supplier
4i Apps Solutions Pvt Ltd

Ordered
6,000.00 AED

Order
TD-PO-24-0088

Supplier Site
Head Office

*Description
Trophy for HSE Excellence Award Winner

Status
Pending Supplier Acknowledgment

Supplier Contact
Imran Khan

Source Agreement

Buyer
SCM Employee, Test

Bill-to Location
Tadweer Head Office

Supplier Order

Creation Date
03/07/24

Ship-to Location
Tadweer Group - Head Office

Communication Method
None

Master Contract

Terms

Notes and Attachments

Required Acknowledgment
Document and Schedule

Payment Terms
Net 30

Pay on receipt

Acknowledgment Due Date
18/07/24

Shipping Method

Confirming order

Acknowledgment Response
▼

Freight Terms
FOB

Acknowledgment Note

Accept

Reject

Additional Information

PO Expenditure Type
BOTH


ADERP PO Total Amount





Context Prompt

ADERP PR Number

ADERP PO Creation Date

Step	Actions
9.	Select Accept from the Acknowledge Response LOV.



Acknowledge Document (Purchase Order): TD-PO-24-0088

Edit
View PDF
Submit
Cancel

Main

General

Sold-to Legal Entity
Abu Dhabi Waste Management Company (Tadweer) P.J.S.C

Supplier
4i Apps Solutions Pvt Ltd

Ordered
6,000.00 AED

Order
TD-PO-24-0088

Supplier Site
Head Office

*Description
Trophy for HSE Excellence Award Winner

Status
Pending Supplier Acknowledgment

Supplier Contact
Imran Khan

Source Agreement

Buyer
SCM Employee, Test

Bill-to Location
Tadweer Head Office

Supplier Order

Creation Date
03/07/24

Ship-to Location
Tadweer Group - Head Office

Communication Method
None

Master Contract

Terms

Notes and Attachments

Required Acknowledgment
Document and Schedule

Payment Terms
Net 30

Pay on receipt

Acknowledgment Due Date
18/07/24

Shipping Method

Confirming order

Acknowledgment Response
▼

Freight Terms
FOB

Acknowledgment Note

Accept

Additional Information

PO Expenditure Type
BOTH

ADERP PO Total Amount

Context Prompt

ADERP PR Number

ADERP PO Creation Date

Step	Actions
10.	Select Response as Accept against the PO Schedules.

Acknowledge Document (Purchase Order): TD-PO-24-0088

[Edit](#) [View PDF](#) [Submit](#) [Cancel](#)

Order: TD-PO-24-0088
Status: Pending Supplier Acknowledgment
Buyer: SCM Employee, Test
Creation Date: 03/07/24

Supplier: 4i Apps Solutions Pvt Ltd
Supplier Site: Head Office
Supplier Contact: Imran Khan
Bill-to Location: Tadweer Head Office
Ship-to Location: Tadweer Group - Head Office

***Description:** Trophy for HSE Excellence Award Winner
Source Agreement:
Supplier Order:
Communication Method: None
Master Contract:

Terms **Notes and Attachments**

Required Acknowledgment: Document and Schedule
Acknowledgment Due Date: 18/07/24
Acknowledgment Response:
Acknowledgment Note:

Payment Terms: Net 30
Shipping Method:
Freight Terms: FOB

Additional Information

PO Expenditure Type: BOTH
ADERP PR Number:
ADERP PO Total Amount:
ADERP PO Creation Date:
Context Prompt:

Schedules

Actions **View** **Format** **Freeze** **Detach** **Wrap** **Accept** **Reject** **Response** **All**

Line	*Description	Supplier Item	Quantity	UOM	Price	Requested Delivery Date	Promised Delivery Date	Response	Rejection Reason	Location
1	Trophy for HSE Excellence Award Winner		10	Each	250.00	07/07/24	07/07/24	<input type="text" value="Accept"/>		Tadweer Group ...
2	Trophy for Football Tournament Winners		10	Each	350.00	07/07/24	07/07/24	<input type="text" value="Accept"/>		Tadweer Group ...

Rows Selected 1 Columns Hidden 9

Step	Actions
11.	Then click on Submit .

tadweer group

Acknowledge Document (Purchase Order): TD-PO-24-0088

[Edit](#) [View PDF](#) [Submit](#) [Cancel](#)

Main

General

Sold-to Legal Entity: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C.
Order: TD-PO-24-0088
Status: Pending Supplier Acknowledgment
Buyer: SCM Employee, Test
Creation Date: 03/07/24

Supplier: 4i Apps Solutions Pvt Ltd
Supplier Site: Head Office
Supplier Contact: Imran Khan
Bill-to Location: Tadweer Head Office
Ship-to Location: Tadweer Group - Head Office

Ordered: 6,000.00 AED
***Description:** Trophy for HSE Excellence Award Winner
Source Agreement:
Supplier Order:
Communication Method: None
Master Contract:

Terms **Notes and Attachments**

Required Acknowledgment: Document and Schedule
Acknowledgment Due Date: 18/07/24
Acknowledgment Response:
Acknowledgment Note:

Payment Terms: Net 30
Shipping Method:
Freight Terms: FOB

Additional Information

PO Expenditure Type: BOTH
ADERP PO Total Amount:
Context Prompt:

Step	Actions
12.	A confirmation message will popup.
13.	Then click on Ok .

tadweer group

Acknowledge Document (Purchase Order): TD-PO-24-0088

Buttons: Edit, View PDF, Submit, Cancel

Main

General

Sold-to Legal Entity: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C.
 Order: TD-PO-24-0088
 Status: Pending Supplier Acknowledgment
 Buyer: SCM Employee, Test
 Creation Date: 03/07/24

Supplier: 4i Apps Solutions Pvt.Ltd
 Supplier Site: Head Office
 Supplier Contact: Imran Khan
 Bill-to Location: Tadweer Head Office
 Ship-to Location: Tadweer Group - Head Office

Ordered: 6,000.00 AED
 *Description: Trophy for HSE Excellence Award Winner
 Source Agreement
 Supplier Order
 Communication Method: None
 Master Contract

Confirmation

The document will be accepted. Do you want to continue? (PO-2055013)

Buttons: OK, Cancel

Terms Notes and Attachments

Required Acknowledgment: Document and Schedule
 Acknowledgment Due Date: 18/07/24
 Acknowledgment Response: Accept
 Acknowledgment Note

Payment Terms: Net 30
 Shipping Method
 Freight Terms: FOB

Pay on receipt
 Confirming order

Step	Actions
14.	Then click on Done .

tadweer group

Purchase Order: TD-PO-24-0088

Buttons: Acknowledge, View PDF, Actions, Refresh, Done

Main

General

Sold-to Legal Entity: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C.
 Bill-to BU: Tadweer BU
 Order: TD-PO-24-0088
 Status: Pending Supplier Acknowledgment
 Buyer: Test SCM Employee
 Creation Date: 03/07/24

Supplier: 4i Apps Solutions Pvt.Ltd
 Supplier Site: Head Office
 Supplier Contact: Imran Khan
 Bill-to Location: Tadweer Head Office
 Ship-to Location: Tadweer Group - Head Office

Ordered: 6,000.00 AED
 *Description: Trophy for HSE Excellence Award Winner
 Source Agreement
 Supplier Order
 Master Contract

Terms Notes and Attachments

Required Acknowledgment: Document and Schedule
 Acknowledgment Due Date: 18/07/24
 Payment Terms: Net 30
 Shipping Method
 Freight Terms: FOB

Requires signature
 Pay on receipt
 Confirming order

Additional Information

PO Expenditure Type: BOTH
 ADERP PR Number
 ADERP PO Total Amount
 ADERP PO Creation Date
 Context Prompt

8. INVOICE CREATION

This User manual explains about how the Supplier Users can be able to create the AP Invoice against their Service/Goods Supply once it has been received and GRN/Work confirmation created by the Buying Organization.

Audience: Supplier Accounts Receivable Specialist

Purpose: This job aid provides the steps to Create AP Invoice from Supplier Portal.

8.1 INVOICE CREATION PROCESS

Step	Actions
1.	Login with the supplier user credentials & Click on Sign In

Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

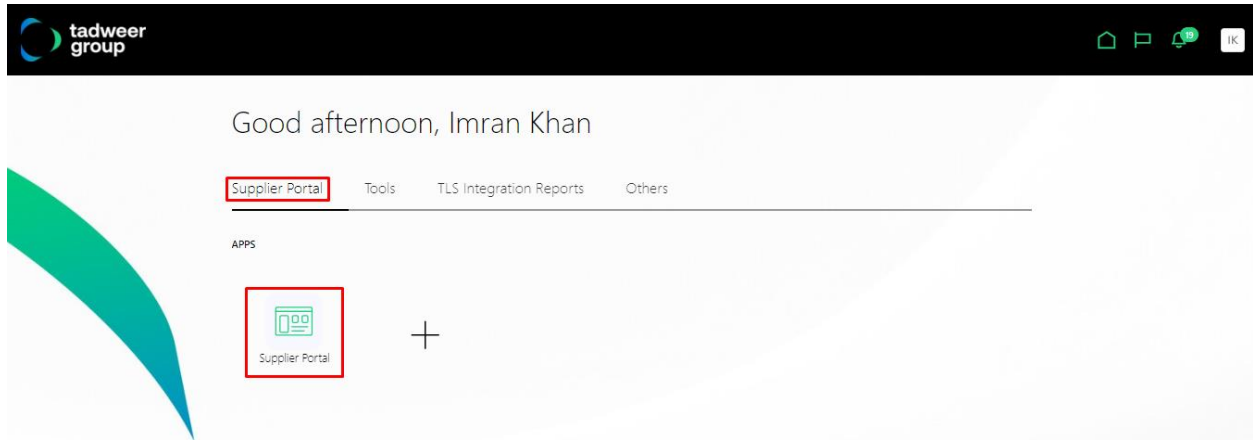
Password

[Forgot Password](#)

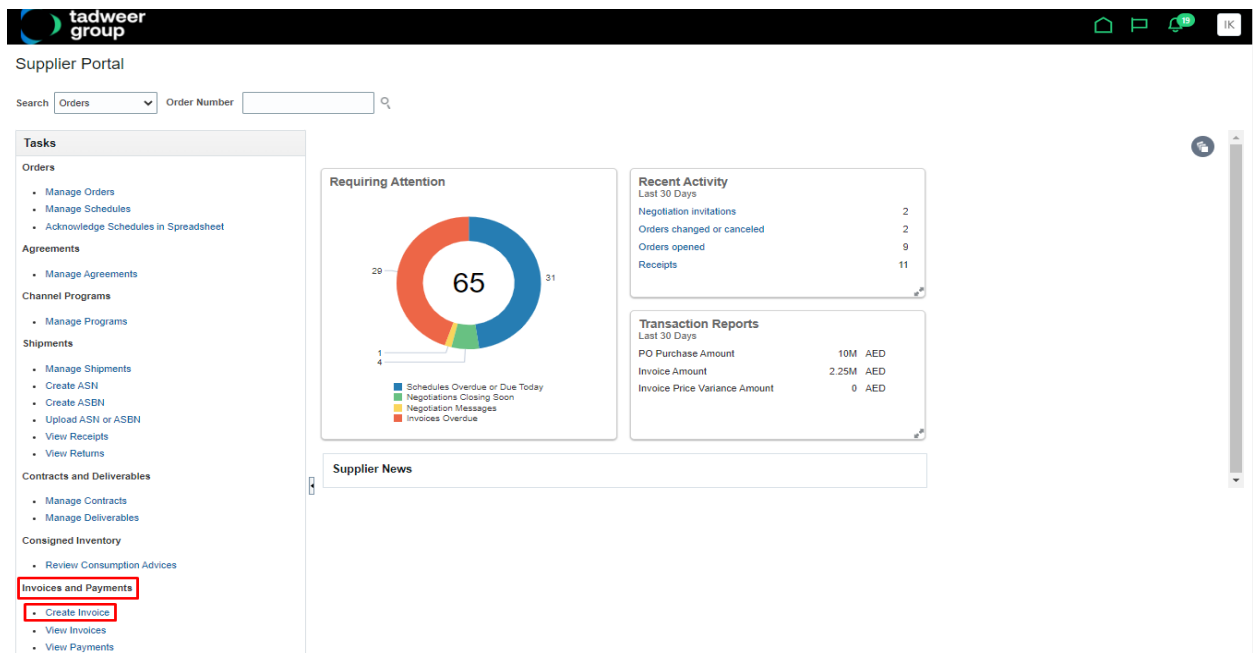
Sign In

Select Language
English

Step	Actions
2.	Navigate to Supplier Portal → Supplier Portal



Step	Actions
3.	Under Invoices and Payments , click “ Create invoice ”



Step	Actions
4.	Query and Select the Purchase Order Number in Identifying PO

tadweer group

Create Invoice ⓘ

Invoice Actions: Save, Save and Close, Submit, Cancel

* Identifying PO: TD-PO-24-0085
 Supplier: TD-PO-24-0085 4i Apps Solutions Pvt.Ltd Head Office
 Taxpayer ID: More...
 * Supplier Site: Head Office
 Address: Abu dhabi, Abu dhabi
 Supplier Tax Registration Number:
 Remit-to Bank Account: 78946465466
 Unique Remittance Identifier:
 Unique Remittance Identifier Check Digit:
 *Description:
 Attachments: None
 Tax Control Amount:
 * Number:
 * Date: dd/mm/yy
 * Type: Invoice
 Invoice Currency: AED - UAE Dirham
 Payment Currency: AED - UAE Dirham

Customer

* Customer Taxpayer ID: CN-4737722
 Name: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C
 Address:
 Lines

View: +, -, Cancel Line

* Number	* Type	Purchase Order	Consumption Advice	Supplier Item	Item Description	Ship-to Location	Tax Classification	Available Quantity	Quantity
		* Number	* Line	* Schedule	Number	Line			
No data to display.									

Step	Actions
5.	Select the Remit to Bank Account & Enter the Invoice description
6.	Enter the Invoice Number & Invoice Date

tadweer group

Create Invoice ⓘ

Invoice Actions: Save, Save and Close, Submit, Cancel

* Identifying PO: TD-PO-24-0085
 Supplier: 4i Apps Solutions Pvt.Ltd
 Taxpayer ID:
 * Supplier Site: Head Office
 Address: Abu dhabi, Abu dhabi
 Supplier Tax Registration Number:
 Remit-to Bank Account: 78946465466
 Unique Remittance Identifier:
 Unique Remittance Identifier Check Digit:
 *Description: Invoice for Waste Management
 Attachments: None
 Tax Control Amount:
 * Number: INV-03-TD-PO-24-0085
 * Date: 03/07/24
 * Type: Invoice
 Invoice Currency: AED - UAE Dirham
 Payment Currency: AED - UAE Dirham

Customer

* Customer Taxpayer ID: CN-4737722
 Name: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C
 Address:
 Lines

View: +, -, Cancel Line

* Number	* Type	Purchase Order	Consumption Advice	Supplier Item	Item Description	Ship-to Location	Tax Classification	Available Quantity	Quantity
		* Number	* Line	* Schedule	Number	Line			
No data to display.									

Step	Actions
7.	To Attach the Invoice , and Other Supporting documents, Click “+” in Attachments
8.	Select and attach the document. Then Click “OK”

The screenshot shows the 'Create Invoice' interface for Tadweer Group. The 'Attachments' field is highlighted with a red box and a '+' icon. An 'Attachments' modal window is open, showing a table with columns: Type, Category, File Name or URL, Title, Description, and Attached By. The first row shows 'File', 'To Approver', 'Invoice Copy.pdf', 'Invoice Copy.pdf', and 'Imran Khan'. The 'OK' button in the modal is highlighted with a red box.

Step	Actions
9.	In Lines, click “ Select and Add ” Icon → Then Select the PO Line which needs to Invoice → Click “OK”

The screenshot shows the 'Create Invoice' interface for Tadweer Group. The 'Select and Add: Purchase Orders' modal window is open. The 'Search' section shows 'Purchase Order' as 'TD-PO-24-0085' and 'Creation Date' as 'dd/mm/yy hh:mm a'. The 'Search Results' table has columns: Purchase Order, Consumption Advice, Supplier Item Number, Item Description, Ship-to Location, and Ordered. The first row is highlighted with a red box: 'TD-PO-24-0085', '1', '1', 'Waste Collection Co...', 'Tadweer Group - H...', '280,000.00'. The 'OK' button in the modal is highlighted with a red box.

Step	Actions
10.	Line details were added in the Invoice. Now Click “Save”
11.	In Invoice Actions → Click “Calculate Tax”

tadweer group

Create Invoice ⓘ

Identifying PO: TD-PO-24-0085

Supplier: 4i Apps Solutions Pvt Ltd

Taxpayer ID:

Supplier Site: Head Office

Address: Abu Dhabi, Abu Dhabi

Supplier Tax Registration Number:

Remit-to Bank Account: 78946465466

Unique Remittance Identifier:

Unique Remittance Identifier Check Digit:

*Description: Invoice for Waste Management

Attachments: Invoice Copy pdf + ✕

Tax Control Amount:

Invoice Actions: Calculate Tax (Ctrl+Alt+X), Cancel Invoice, Delete Invoice

Save, Save and Close, Submit, Cancel

Invoice: IV-03-TD-PO-24-0085

Date: 3/07/2024

Type: Invoice

Invoice Currency: AED - UAE Dirham

Payment Currency: AED - UAE Dirham

Customer

Customer Taxpayer ID: CN-4737722

Name: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C

Address:

Lines

* Number	* Type	* Number	* Line	* Schedule	Number	Line	Supplier Item	Item Description	Ship-to Location	Tax Classification	Available Quantity	Quantity
1	Item	TD-PO-24-0085	1	1				Waste Collection Contract f...	Tadweer Group			
Total												

Step	Actions
12.	Tax details were added in the Invoice. Now Click “Submit”

Create Invoice ⓘ

Supplier Site: Head Office

Address: Abu Dhabi, Abu Dhabi

Supplier Tax Registration Number:

Unique Remittance Identifier Check Digit:

*Description: Invoice for Waste Management

Attachments: Invoice Copy pdf + ✕

Tax Control Amount:

Invoice Actions: Save, Save and Close, Submit, Cancel

Payment Currency: AED - UAE Dirham

Customer

Customer Taxpayer ID: CN-4737722

Name: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C

Address:

Lines

* Number	* Type	* Number	* Line	* Schedule	Number	Line	Supplier Item	Item Description	Ship-to Location	Tax Classification	Available Quantity	Quantity
1	Item	TD-PO-24-0085	1	1				Waste Collection Contract f...	Tadweer Group			
Total												

Summary Tax Lines

Line	* Regime	* Tax Name	Tax Jurisdiction	* Tax Status	* Rate Name	* Percentage	Per Unit	Amount
1	UAE VAT REGIME	UAE VAT	UAE VAT JURIS...	UAE VAT STATUS	STANDARD	5		14,000

Totals

Items	280,000.00	Freight	0.00	Miscellaneous	0.00	Inclusive Tax	0.00	Exclusive Tax	14,000.00	Invoice Amount	294,000.00
								Retainage	0.00	Due	280,000.00

Step	Actions
13.	Invoice has been submitted now.

tadweer group

Invoice: INV-03-TD-P ✔ Invoice INV-03-TD-PO-24-0085 has been submitted. × Create Another Dgne

Identifying PO: TD-PO-24-0085 Remit-to Bank Account: 78946465466 Number: INV-03-TD-PO-24-0085

Supplier: 4i Apps Solutions Pvt.Ltd Unique Remittance Identifier: Date: 03/07/24

Taxpayer ID: Unique Remittance Identifier Check Digit: Type: Invoice

Supplier Site: Head Office *Description: Invoice for Waste Management Invoice Currency: AED

Address: Abu dhabi, Abu dhabi Attachments: [Invoice Copy pdf](#) Payment Currency: AED

Supplier Tax Registration Number: Tax Control Amount:

Customer

Customer Taxpayer ID: CN-4737722 Legal Entity: Abu Dhabi Waste Management Company (Tadweer) P.J.S.C

Address:

Lines

View ▼

Number	Type	Purchase Order			Consumption Advice		Supplier Item	Item Description	Ship-to Location	Ship-from Location	Tax Classification	Location of Final Discharge	Quantity
		Number	Line	Schedule	Number	Line							
1	ITEM	TD-PO-...	1	1				Waste Collectio...	Tadweer Group - Head Office	Abu dhabi, Abu dhabi,			
Total													

Step	Actions
14.	To Check the status of Invoice, Go to Invoices and Payments → Click “View Invoice”

tadweer group

Supplier Portal

Search Orders Order Number

Tasks

- Orders**
 - Manage Orders
 - Manage Schedules
 - Acknowledge Schedules in Spreadsheet
- Agreements**
 - Manage Agreements
- Channel Programs**
 - Manage Programs
- Shipments**
 - Manage Shipments
 - Create ASN
 - Create ASEN
 - Upload ASN or ASEN
 - View Receipts
 - View Returns
- Contracts and Deliverables**
 - Manage Contracts
 - Manage Deliverables
- Consigned Inventory**
 - Review Consumption Advices
- Invoices and Payments**
 - Create Invoice
 - View Invoices
 - View Payments

Requiring Attention

65

29 31 1 4

■ Schedules Overdue or Due Today
■ Negotiations Closing Soon
■ Negotiation Messages
■ Invoices Overdue

Recent Activity
Last 30 Days

Negotiation invitations	2
Orders changed or canceled	2
Orders opened	9
Receipts	12

Transaction Reports
Last 30 Days

PO Purchase Amount	10M AED
Invoice Amount	2.53M AED
Invoice Price Variance Amount	0 AED

Supplier News

Step	Actions
15.	Enter the Invoice number & Click “Search” to view the Invoice status.

tadweer group

View Invoices Dgne

Search Advanced Saved Search All Invoices ** At least one is required

**** Invoice Number**

**** Supplier**

Supplier Site

**** Purchase Order**

Consumption Advice

Invoice Status

Paid Status

Payment Number

Search Reset Save...

Search Results

View Detach

Invoice Number	Invoice Date	Type	Purchase Order	Supplier	Supplier Site	Unpaid Amount	Invoice Amount	Invoice Status	Payment Number	Comments
INV-03-TD-PO-24...	03/07/24	Standard	TD-PO-24-0085	4i Apps Solutions Pvt.Ltd	Head Office	294,000.00 AED	294,000.00 AED	In proc...		

Step	Actions
16.	Once Invoice has been approved by the buying Organization status will be changed to “Approved” now.
17.	End of Procedure.

tadweer group

View Invoices Dgne

Search Advanced Saved Search All Invoices ** At least one is required

**** Invoice Number**

**** Supplier**

Supplier Site

**** Purchase Order**

Consumption Advice

Invoice Status

Paid Status

Payment Number

Search Reset Save...

Search Results

View Detach

Invoice Number	Invoice Date	Type	Purchase Order	Supplier	Supplier Site	Unpaid Amount	Invoice Amount	Invoice Status	Payment Number	Comments
INV-03-TD-PO-24...	03/07/24	Standard	TD-PO-24-0085	4i Apps Solutions Pvt.Ltd	Head Office	294,000.00 AED	294,000.00 AED	Approved		

9. REVIEW & SUBMIT RESPONSE FOR PUBLIC TENDERS

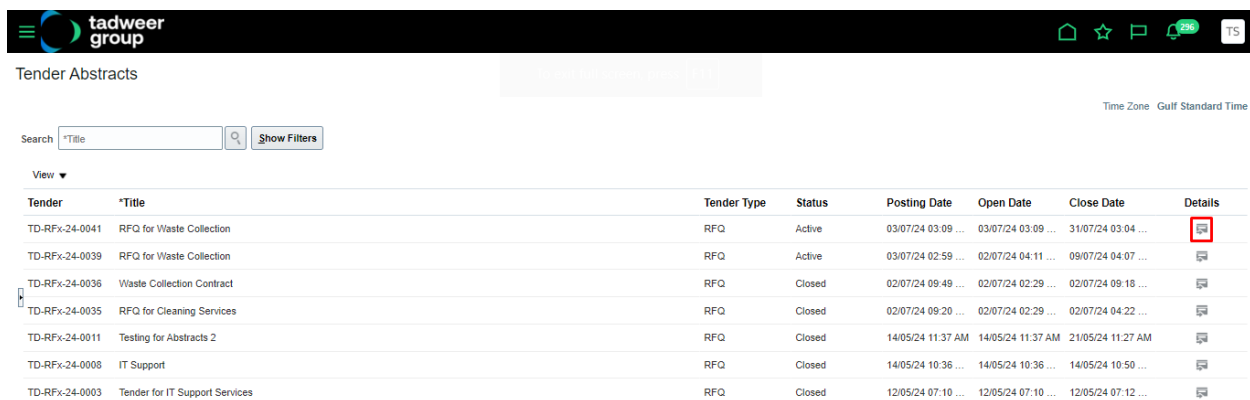
This User manual explains about how the Supplier Users can be able to view & download the Public Tender documents from the buying organization website.








Audience: Supplier User

Purpose: This job aid provides the steps to Review the Public Tenders.

9.1 REVIEW PUBLIC TENDER PROCESS

Step	Actions
1.	Click on the Public Tender Link provided by the Buying Organization.
2.	Click Details against the respective Public Tender



Tender	*Title	Tender Type	Status	Posting Date	Open Date	Close Date	Details
TD-RFx-24-0041	RFQ for Waste Collection	RFQ	Active	03/07/24 03:09 ...	03/07/24 03:09 ...	31/07/24 03:04 ...	
TD-RFx-24-0039	RFQ for Waste Collection	RFQ	Active	03/07/24 02:59 ...	02/07/24 04:11 ...	09/07/24 04:07 ...	
TD-RFx-24-0036	Waste Collection Contract	RFQ	Closed	02/07/24 09:49 ...	02/07/24 02:29 ...	02/07/24 09:18 ...	
TD-RFx-24-0035	RFQ for Cleaning Services	RFQ	Closed	02/07/24 09:20 ...	02/07/24 02:29 ...	02/07/24 04:22 ...	
TD-RFx-24-0011	Testing for Abstracts 2	RFQ	Closed	14/05/24 11:37 AM	14/05/24 11:37 AM	21/05/24 11:27 AM	
TD-RFx-24-0008	IT Support	RFQ	Closed	14/05/24 10:36 ...	14/05/24 10:36 ...	14/05/24 10:50 ...	
TD-RFx-24-0003	Tender for IT Support Services	RFQ	Closed	12/05/24 07:10 ...	12/05/24 07:10 ...	12/05/24 07:12 ...	

Step	Actions
3.	Download the Attachments & Tender PDF documents
4.	Review the Document, if you want to participate in the Tender Click on the Registration Link provided by the Buying organization in the website.
5.	End of Procedure

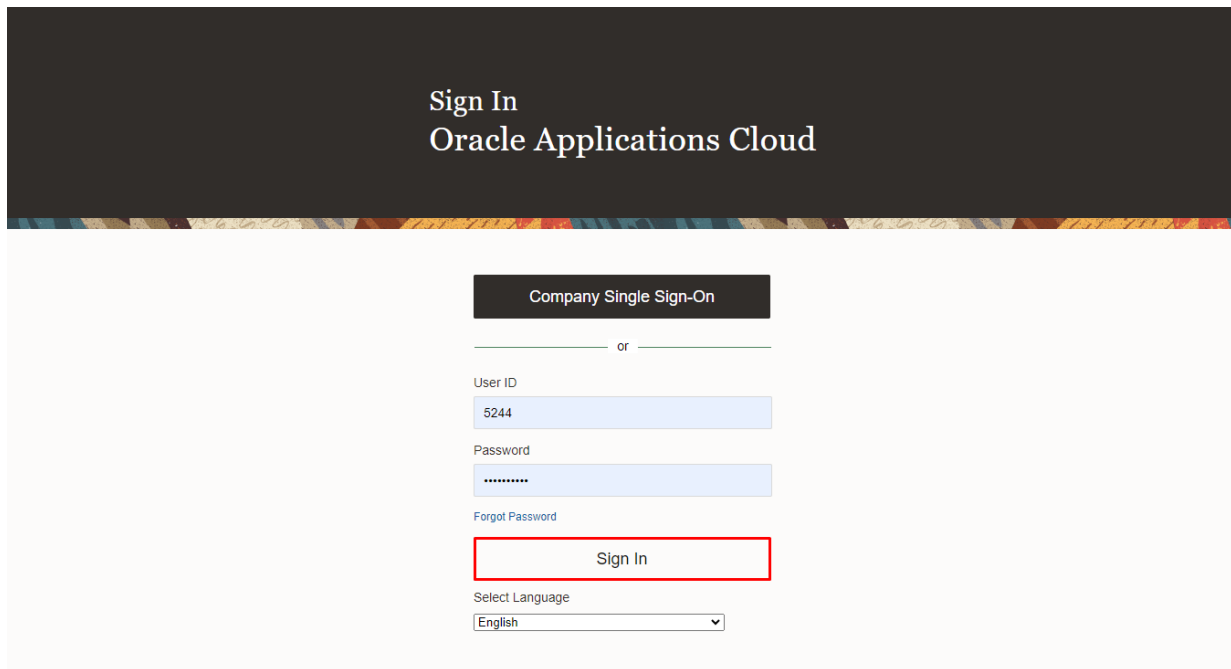
The screenshot displays the Tadweer Group Tender Abstracts interface. A modal window titled "Abstract: RFQ TD-RFx-24-0041" is open, showing details for a specific tender. The modal includes the following information:

- *Title: RFQ for Waste Collection
- Tender Type: RFQ
- Status: Active
- Buyer: Test SCM Employee
- Email: 4idocsign4@gmail.com
- Open Date: 03/07/24 03:09 PM
- Close Date: 31/07/24 03:04 PM
- Posting Date: 03/07/24
- Attachments: RFP Document.pdf (66.65 KB)
- Tender PDF Download (highlighted with a red box)

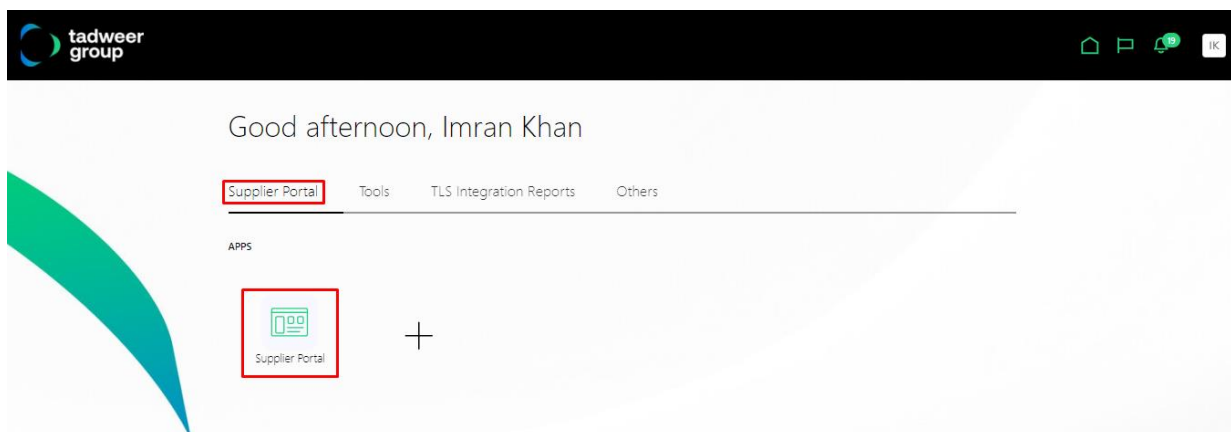
The background interface shows a list of tender abstracts with columns for Tender, *Title, Tender Type, Status, Posting Date, Open Date, Close Date, and Details. The time zone is set to Gulf Standard Time.

9.2 CREATE RESPONSE FOR PUBLIC TENDER (EXISTING SUPPLIER)

Step	Actions
1.	Enter the supplier user credentials & Click on Sign In .



Step	Actions
2.	Navigate to Supplier Portal → Supplier Portal .



Step	Actions
3.	Click → View Active Negotiations

Supplier Portal

Search Orders Order Number

Tasks

Orders

- Manage Orders
- Manage Schedules
- Acknowledge Schedules in Spreadsheet

Agreements

- Manage Agreements

Channel Programs

- Manage Programs

Shipments

- Manage Shipments
- Create ASN
- Create ASN
- Upload ASN or ASN
- View Receipts
- View Returns

Contracts and Deliverables

- Manage Contracts
- Manage Deliverables

Consigned Inventory

- Review Consumption Advances

Invoices and Payments

- Create Invoice
- View Invoices
- View Payments

Negotiations

- View Active Negotiations**
- Manage Responses

Qualifications

Requiring Attention

85

33 4 17 1

Orders to Acknowledge
Schedules Overdue or Due Today
Negotiation Messages
Invoices Overdue

Recent Activity
Last 30 Days

Negotiation Invitations	2
Orders changed or canceled	2
Orders opened	12
Receipts	21

Transaction Reports
Last 30 Days

PO Purchase Amount	788M AED
Invoice Amount	12.9M AED
Invoice Price Variance Amount	0 AED

Supplier News

Step	Actions
4.	Select "No" in Invitation Received → Then Click "Search"

tadweer group

Active Negotiations

Search

Manage Watchlist Saved Search Open Invitations

Time Zone Gulf Standard Time

** Tender

** Title

** Tender Close By

** Invitation Received **No**

Response Submitted

Tender Open Since

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation Create Response

Tender	Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RFX-24-0050-2	Public Tender Test	RFQ	38 Days 23 Hours	31/08/24 04:32 ...	0		0	View PDF	Response Spreadsheet

Columns Hidden 4

Step	Actions
5.	Select the line and Click “Create Response”
6.	Then Follow the Process No.4.1 & 5.1 in this Manual to submit the response against the tender

tadweer group

Active Negotiations

Search

** Tender

** *Title

** Tender Close By

** Invitation Received

Response Submitted

Tender Open Since

Manage Watchlist Saved Search Open Invitations

Time Zone Gulf Standard Time

Done

Search Reset Save...

Search Results

Actions View Format Freeze Detach Wrap Accept Terms Acknowledge Participation **Create Response**

Tender	*Title	Tender Type	Time Remaining	Close Date	Your Responses	Will Participate	Unread Messages	View PDF	Response Spreadsheet
TD-RF>24-0050-2	Public Tender Test	RFQ	38 Days 23 Hours	31/08/24 04:32 ...	0		0		

Columns Hidden 4

10. SUPPLIER PROFILE CHANGE REQUEST

This User manual explains the process of raising the change request on the Supplier Profile details. It explains the creation of Profile change requests for Supplier Organization details, Tax Identifiers, Addresses, Contacts, Payments (Including Bank details), Business Classification, Supplier Products and services

Audience: Supplier Self Service Administrator

Purpose: This job aid provides the steps to Review the Public Tenders.

10.1 SUPPLIER PROFILE CHANGE REQUEST PROCESS

Step	Actions
1.	Enter the supplier user credentials & Click on Sign In .

Sign In
Oracle Applications Cloud

Company Single Sign-On

or

User ID
5244

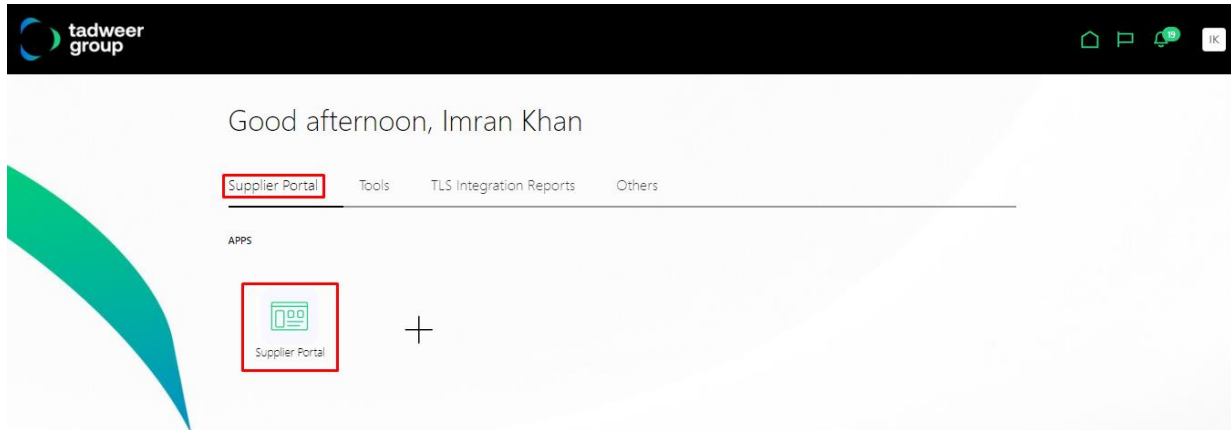
Password

[Forgot Password](#)

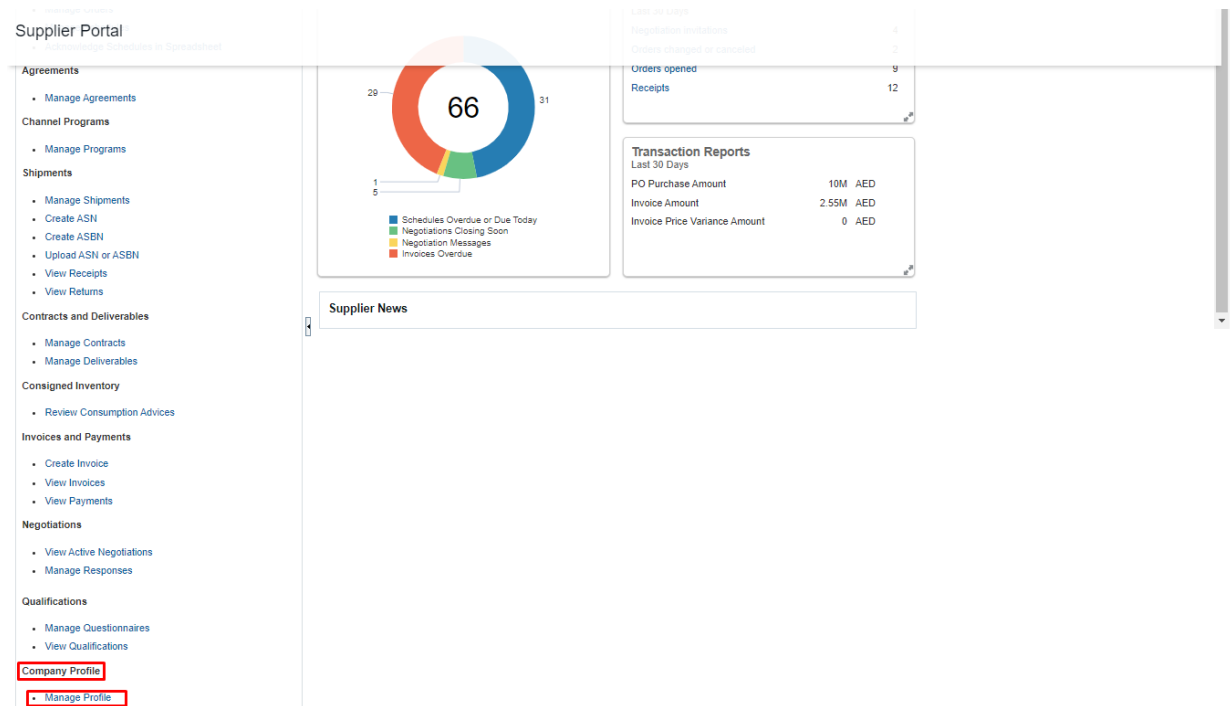
Sign In

Select Language
English

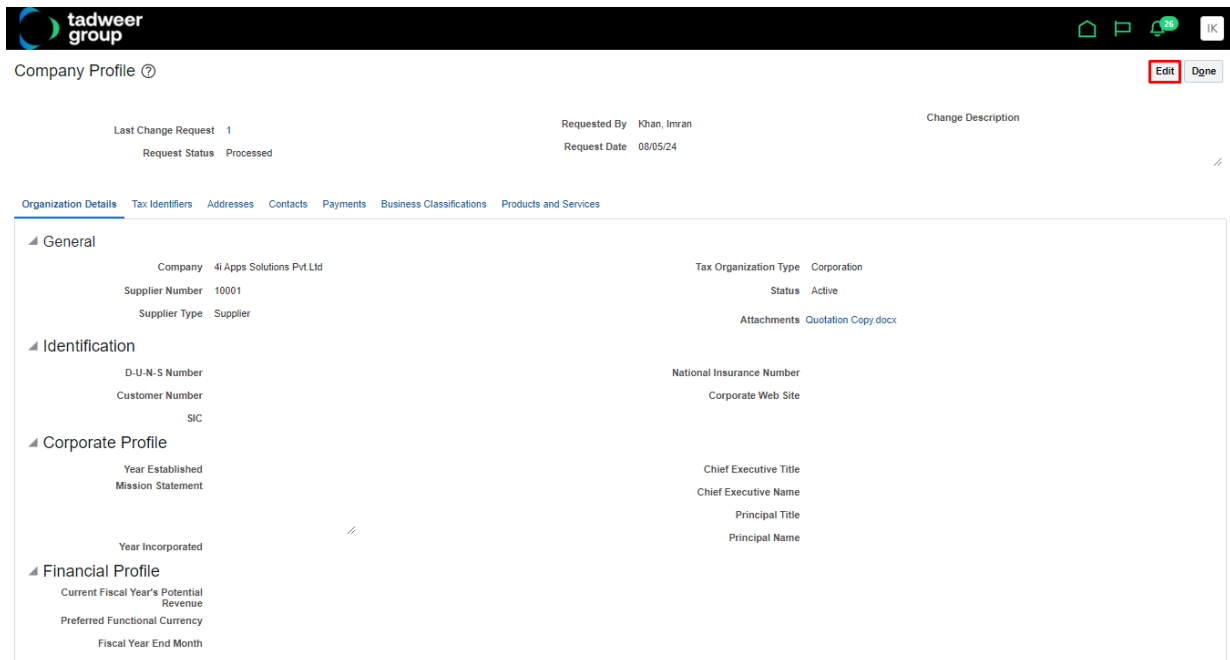
Step	Actions
2.	Navigate to Supplier Portal → Supplier Portal .



Step	Actions
3.	Click over the Task button & Click on Manage Profile .



Step	Actions
4.	Click on the “Edit” button.



tadweer group

Company Profile ⓘ

Edit Dgne

Last Change Request 1 Request Status Processed Requested By Khan, Imran Request Date 08/05/24 Change Description

Organization Details Tax Identifiers Addresses Contacts Payments Business Classifications Products and Services

General

Company 4i Apps Solutions Pvt.Ltd Tax Organization Type Corporation

Supplier Number 10001 Status Active

Supplier Type Supplier Attachments Quotation Copy.docx

Identification

D-U-N-S Number National Insurance Number

Customer Number Corporate Web Site

SIC

Corporate Profile

Year Established Chief Executive Title

Mission Statement Chief Executive Name

Principal Title

Year Incorporated Principal Name

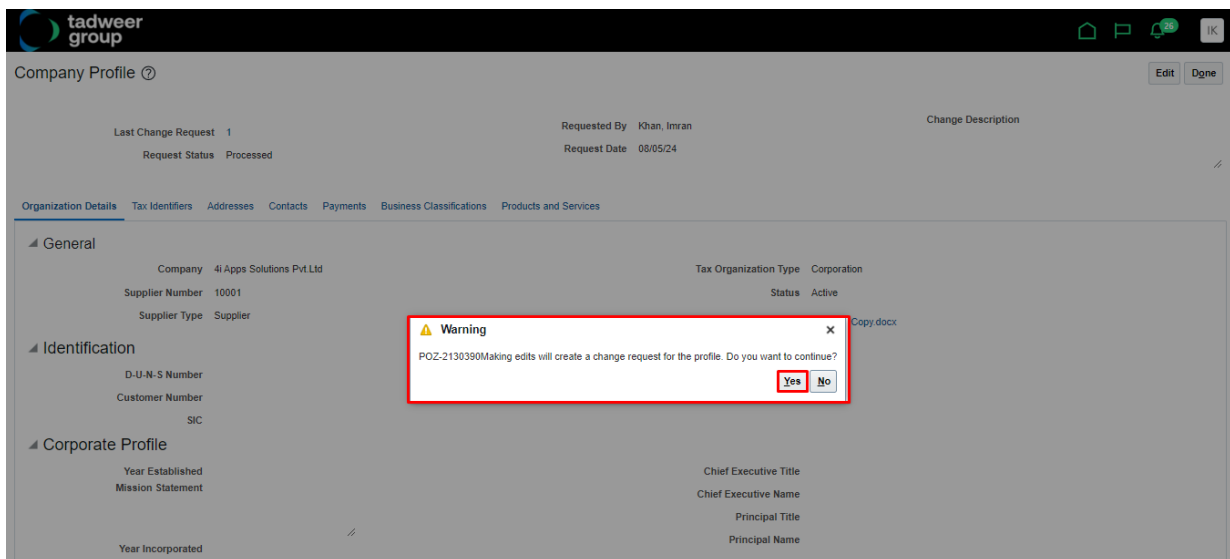
Financial Profile

Current Fiscal Year's Potential Revenue

Preferred Functional Currency

Fiscal Year End Month

Step	Actions
5.	A warning message will pop up. Then click on “Yes” .



tadweer group

Company Profile ⓘ

Edit Dgne

Last Change Request 1 Request Status Processed Requested By Khan, Imran Request Date 08/05/24 Change Description

Organization Details Tax Identifiers Addresses Contacts Payments Business Classifications Products and Services

General

Company 4i Apps Solutions Pvt.Ltd Tax Organization Type Corporation

Supplier Number 10001 Status Active

Supplier Type Supplier Attachments Quotation Copy.docx

Identification

D-U-N-S Number National Insurance Number

Customer Number Corporate Web Site

SIC

Corporate Profile

Year Established Chief Executive Title

Mission Statement Chief Executive Name

Principal Title


Year Incorporated Principal Name

Warning

POZ-2130390 Making edits will create a change request for the profile. Do you want to continue?

Yes No

Step	Actions
6.	The Tax Organization Type is previously selected as Corporation


IK

Edit Profile Change Request: 4001

Delete Change Request
Review Changes
Save
Save and Close
Cancel

Change Description

Organization Details
Tax Identifiers
Addresses
Contacts
Payments
Business Classifications
Products and Services

General

* Supplier Name
4i Apps Solutions Pvt.Ltd
Supplier Number
10001
Supplier Type
Supplier
Tax Organization Type
Corporation
Status
Active
Attachments
Quotation Copy.docx


Identification

D-U-N-S Number
Customer Number
SIC
National Insurance Number
Corporate Web Site

Corporate Profile

Year Established
Mission Statement
Year Incorporated
Chief Executive Title
Chief Executive Name
Principal Title
Principal Name

Step	Actions
7.	Now the Tax Organization Type has been changed to Foreign Corporation .


IK

Edit Profile Change Request: 4001

Delete Change Request
Review Changes
Save
Save and Close
Cancel

Change Description

Organization Details
Tax Identifiers
Addresses
Contacts
Payments
Business Classifications
Products and Services

General

* Supplier Name
4i Apps Solutions Pvt.Ltd
Supplier Number
10001
Supplier Type
Supplier
Tax Organization Type
Foreign Corporation
Status
Active
Attachments
Quotation Copy.docx

Identification

D-U-N-S Number
Customer Number
SIC
National Insurance Number
Corporate Web Site

Corporate Profile

Year Established
Mission Statement
Year Incorporated
Chief Executive Title
Chief Executive Name
Principal Title
Principal Name

Step	Actions
8.	Once the required changes were made, click on Save & Close .

Step	Actions
9.	A confirmation notification will popup then click on “OK” .

Step	Actions
10.	Click on Done .

tadweer group

Company Profile ⓘ

There are profile changes that aren't submitted. You must edit the changes to continue.

Last Change Request: 4001 | Requested By: Khan, Imran | Change Description: | Request Status: Draft | Request Date: 03/07/24

Organization Details | Tax Identifiers | Addresses | Contacts | **Payments** | Business Classifications | Products and Services

General

Company: 4i Apps Solutions Pvt.Ltd | Tax Organization Type: Corporation
Supplier Number: 10001 | Status: Active
Supplier Type: Supplier | Attachments: Quotation Copy.docx

Identification

D-U-N-S Number | National Insurance Number
Customer Number | Corporate Web Site
SIC

Corporate Profile

Year Established | Chief Executive Title
Mission Statement | Chief Executive Name
Principal Title
Principal Name
Year Incorporated

Done

Step	Actions
11.	From the Payments tab, select the line & click on the Edit icon.

tadweer group

Edit Profile Change Request: 4001

Delete Change Request | Review Changes | Save | Save and Close | Cancel

Change Description

Organization Details | Tax Identifiers | Addresses | Contacts | **Payments** | Business Classifications | Products and Services

Bank Account Details | **Bank Accounts**

Actions | View | Format | + | ✎ | ✕ | Freeze | Wrap

Primary	Account Number (16 Digits)	*IBAN Number (23 Characters)	Currency	Bank Name
✓	78946465466	AE500260001102002391101		First Abu Dhabi Bank

Columns Hidden: 8

Step	Actions
12.	To change the Bank Branch , click down arrow to search the branch

Step	Actions
13.	Previously it was entered as ABU DHABI CORNICHE . Now the Bank Branch has been changed as ABU DHABI BUSINESS PARK BRANCH .
14.	Then click on Ok .

Step	Actions
15.	An Error notification will popup since no supporting document has been attached.

Organization Details

Bank Account Details

Actions View

Primary

Columns Hidden

Change Description

Edit Bank Account 78946465466

It's required to attach supporting documents when you edit country, account number, bank name, branch name, IBAN, or currency.

* Country United Arab Emirates

Account Number (16 Digits) 78946465466

Bank Name First Abu Dhabi Bank

*Bank Branch ABU DHABI BUSINESS PARK BRANC

☐ Allow international payments

Additional Information

Account Name 4i Apps

Alternate Account Name

Account Suffix

From Date 07/05/24

Inactive On dd/mm/yy

*IBAN Number (23 Characters) AE500260001102002391101

Currency

Attachments None

Check Digits

Account Type

*Description

OK Cancel

Step	Actions
16.	Click on “+” icon in the Attachments .

Organization Details

Bank Account Details

Actions View

Primary

Columns Hidden

Change Description

Edit Bank Account 78946465466

It's required to attach supporting documents when you edit country, account number, bank name, branch name, IBAN, or currency.

* Country United Arab Emirates

Account Number (16 Digits) 78946465466

Bank Name First Abu Dhabi Bank

*Bank Branch ABU DHABI BUSINESS PARK BRANC

☐ Allow international payments

Additional Information

Account Name 4i Apps

Alternate Account Name

Account Suffix

From Date 07/05/24

Inactive On dd/mm/yy

*IBAN Number (23 Characters) AE500260001102002391101

Currency

Attachments None

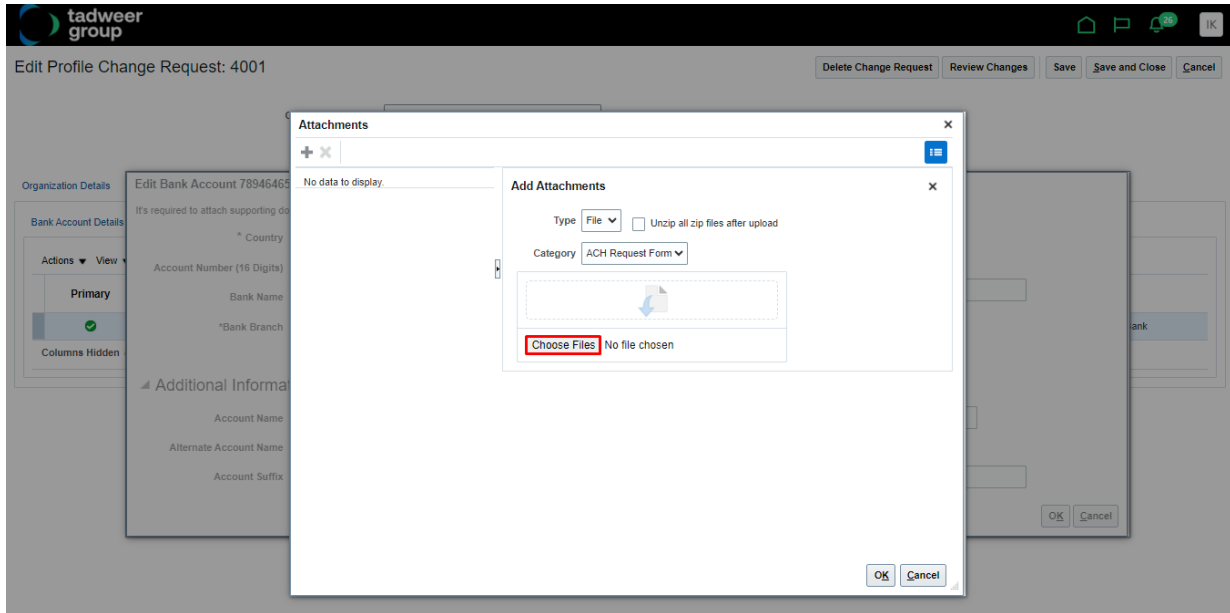
Check Digits

Account Type

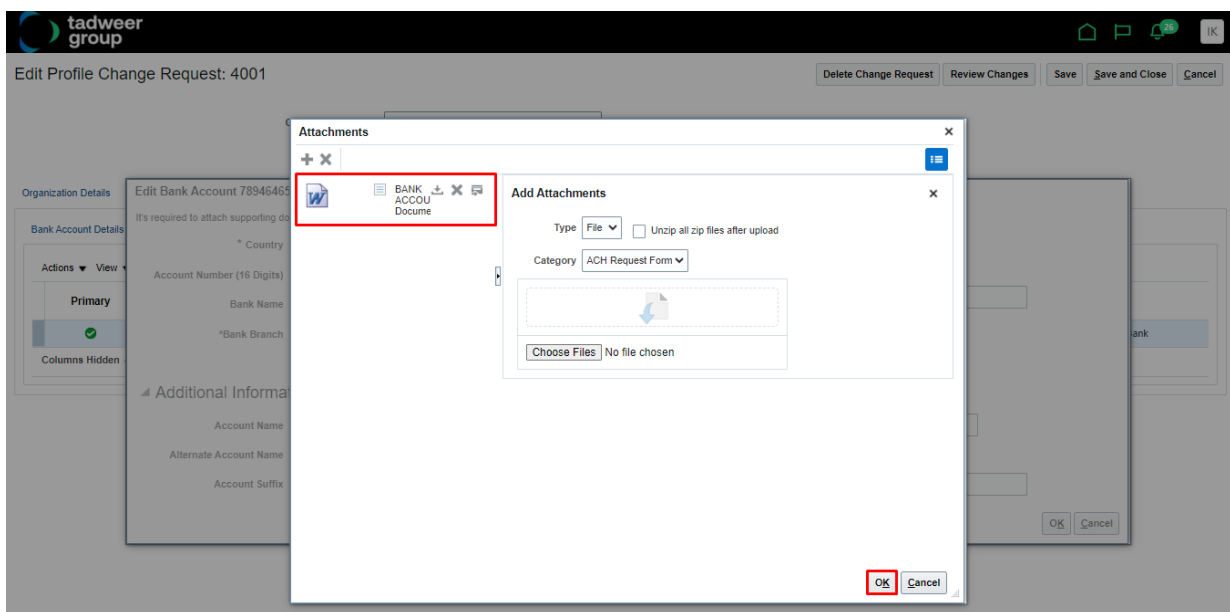
*Description

OK Cancel

Step	Actions
17.	Click on Choose File and attach the Bank documents



Step	Actions
18.	Once the Attachment File has been attached, click on “OK” .



Step	Actions
19.	Click on OK in the Edit Bank Account detail page.

Organization Details

Bank Account Details

Actions View

Primary

Columns Hidden

Change Description

Edit Bank Account 78946465466

It's required to attach supporting documents when you edit country, account number, bank name, branch name, IBAN, or currency.

* Country United Arab Emirates

Account Number (16 Digits) 78946465466

Bank Name First Abu Dhabi Bank

*Bank Branch ABU DHABI BUSINESS PARK BRANC

☐ Allow international payments

From Date 07/05/24

Inactive On dd/mm/yy

*IBAN Number (23 Characters) AE500260001102002391101

Currency

Attachments BANK ACCOUNT Document.docx

Additional Information

Account Name 4i Apps

Alternate Account Name

Account Suffix

Check Digits

Account Type

*Description

OK Cancel

Step	Actions
20.	Click on the Review Changes .

Organization Details

Bank Account Details

Actions View Format

Primary

Columns Hidden 8

Change Description

Edit Profile Change Request: 4001

Delete Change Request Review Changes Save Save and Close Cancel

Organization Details Tax Identifiers Addresses Contacts Payments Business Classifications Products and Services

Bank Account Details Bank Accounts

Primary	Account Number (16 Digits)	*IBAN Number (23 Characters)	Currency	Bank Name
✓	78946465466	AE500260001102002391101		First Abu Dhabi Bank

Step	Actions
21.	After reviewing the changes made click on the Submit button.

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Review Changes

Change Description

Organization Details

View Format Freeze Detach Wrap

Attribute	Changed From	Changed To
Tax Organization Type	Corporation	Foreign Corporation

Bank Accounts

View Format Freeze Detach Wrap

Primary	Account Number (16 Digits)	*IBAN Number (23 Characters)	Currency	Bank Name	Attachments	Details
78946465466	AE500260001102002391101			First Abu Dhabi Bank	BANK ACCOUNT C	

Columns Hidden 8

Edit Submit Cancel

Step	Actions
22.	A confirmation message will popup.
23.	Click on “OK”.

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Company Profile

Cancel Change Request Edit Done

There is a profile change request pending approval. You may edit to make additional changes.

Last Change Request 4001 Requested By Khan, Imran Change Description

Request Status Pending Approval Request Date 03/07/24

Organization Details Tax Identifiers Addresses Contacts Payments Business Classifications Products and Services

Bank Account Details Bank Accounts

View Format Freeze Detach Wrap

Primary	Number	*IBAN Number (23 Characters)	Currency	From Assignment Date	Assignment Inactive On
78946465466	AE5002600011...			07/05/24	


Columns Hidden 7





Confirmation


Your profile change request 4001 was submitted for approval.

OK

Step	Actions
24.	Click on Done . Once the Profile change request approved by the Supplier Administrator profile values will be updated in the Supplier master.
25.	End of Procedure.









Company Profile 

Cancel Change Request

Edit

Done

 There is a profile change request pending approval. You may edit to make additional changes.

Last Change Request 4001

Request Status Pending Approval

Requested By Khan, Imran

Request Date 03/07/24

Change Description

Organization Details

Tax Identifiers

Addresses

Contacts

Payments

Business Classifications

Products and Services

Bank Account Details

Bank Accounts


View

Format

Freeze

Detach

Wrap

Primary	Number	*IBAN Number (23 Characters)	Currency	From Assignment Date	Assignment Inactive On
	78946465466	AE5002600011...		07/05/24	

Columns Hidden 7